

ACADEMIC COUNCIL

April 23, 2007

LIB 306

4:00-5:30

Those present: Dr. Frank Novotny, Dr. Ed Crowther, Professor Margaret Doell, Dr. Carol Guerrero-Murphy, Dr. Kurt Keiser, Dr. Kim Kelso, Dr. Bill Lipke, Dr. Mike Martin, Dr. Matt Nehring, Dr. Mary Valerio, Dr. Susan Varhely, and Dr. Brent Ybarrondo.

Absent: Ms. Amanda Jojola (absence excused)

Interim Provost Novotny opened the meeting with the following announcements:

AWARD BANQUETS – Tuesday will be the Student recognition of Faculty and Staff, Wednesday will be the All Campus Years of Service, Thursday will be the Academic Awards, and Friday the School of Business will hold their Annual Roast. It would be good to show up for these functions.

ADJUNCT SERVICE AWARDS – This will be the first year that Adjunct Service Awards will be given out. Do to the lack of record keeping the awards will be for 5 plus years of service.

CCHE/DHE – CCHE will now be DHE (Department of Higher Education)

P-20 – Preschool – 20 Education due tomorrow at State Capital, all political and no reason to go. ASC will provide manpower and be involved at some level.

DR. MUMPER – Sent his greetings through Dr. Novotny. Dr. Novotny stated that he is bringing Dr. Mumper up to date on various topics one at a time.

SECURITY, MOBILE COMPUTING AND STORAGE POLICY –Hard copy of the policy was handed out to all present. Look over the policy and provide feed back to Dr. Novotny within the next two weeks.

Action Items:

Approval of January 29, 2007 Minutes:

The minutes of the January 29 meeting WERE APPROVED WITH NO CORRECTIONS.

Discussion Items:

Summer Reading:

Dr. Novotny made available a hand out listing several books for summer reading and offered to purchase books for those wishing to read. He recommended “The 360° Leader”, “The Five Dysfunctions of a Team”, and “Death by Meeting”. Dr. Novotny added that Dr. Mumper feels professional development is essential.

Summer Contract:

There will be a stipend of \$600.00 included in the academic year contracts for chairs this year to compensate the chairs for their student advising responsibilities on Monday, Tuesday, and Wednesday prior to the start of the summer contracts.

General Education:

Dr. Varhely stated that the vote was done and going back to 05/06 Catalog had won. There was discussion on possibly broadening the Gen Ed selections. Dr. Novotny stated that he and Dr. Svaldi were in agreement that you can not justify your program on Gen Ed. This discussion will continue next fall through GECC.

Course Evaluations:

There was a discussion on looking into doing paper evaluations rather than doing on-line evaluations. Can not be done this summer or fall but Dr. Novotny will look into cost, which would be a minimum of \$10,000. This discussion will continue next fall.

Adjunct Hiring Form:

Dr. Novotny handed out the Adjunct Hiring Form to all present which had already been approved by the Graduate Council. After a brief discussion Dr. Nehring moved to approve the Adjunct Hiring Form. It was seconded and all were in favor.

Academic Yearly Reviews:

Look at goals for the year. This could be one page; where we are and this is what we are doing for next year. Format should be consistent with 5 year Review.

Academic Assessment Plan:

Chairs will be charged to have their Assessment Plans. HLC concerns will be shared before fall.

Budget:

Dr. Novotny handed out a copy of the FY07-08 Budget and went over it line by line with those present.

There was a motion made by Dr. Guerrero-Murphy to formally Thank Dr. Novotny and for developing this group. The motion was seconded and all were in favor of the motion.

The meeting adjourned at 5:30 PM

Respectfully submitted by,

Dodie Day
Administrative Assistant