

ACADEMIC COUNCIL

January 14, 2008

Library Room 140

4:00-5:30

Those present: Dr. Frank Novotny, Dr. Ed Crowther, Professor Margaret Doell, Dr. Kurt Keiser, Dr. Kim Kelso, Dr. Anthony Laker, Dr. Bill Lipke, Dr. Michael Martin, Dr. Matt Nehring, Dr. Aida Sahud, and Dr. Brent Ybarrondo

Absent: Dr. Carol Guerrero-Murphy, Dr. Mary Valerio, and Dr. Susan Varhely

Guests: Dr. Benita Brink, Mr. Bill Mansheim, and Provost Michael Mumper

Action Items:

Approval of November 19, 2007 Minutes

The minutes of the October 22 meeting were approved as written.

Plagiarism Statement

All were in favor.

Addition to Agenda

Student Evaluations for Fall Semester

Discussion Items:

Capital Fee Proposal – Mr. Bill Mansheim, Vice President of Finance and Provost Mumper

Mr. Mansheim provided all present with a hand out on the Adams State College Capital Fee Proposal and went over the handout item by item. Mr. Mansheim and Provost Mumper were present to present the proposal and ask for faculty support. This proposal will need to be approved by a student vote which will take place approximately March 19, 2008. If passed by students it will then need to be approved by the Board of Trustees. Fees would be put in place fall 08. There will be Focus Forums involving students, parents, faculty, and staff. Questions can be directed to Dr. Benita Brink, Dr. Frank Novotny, or Mr. Bill Mansheim. The “Tiger Team” meets every Friday

Plagiarism Statement, Grade Assessment Policy, and Gen Ed Passing Grade – Dr. Benita Brink, Faculty Senate President

Dr. Brink attended to present and get feedback form the Academic Council Members the following items: Revised ASC catalog plagiarism wording recommended by the Faculty Senate, ASC Grade Assessment Policy, and the General Education Proposal (GECC and Faculty Senate). Each member of the Academic Council had been emailed a copy of the material prior to the meeting and all seemed to be in favor of the change in wording. Dr. Brink also mentioned that the statement had been taken out of the ASC Catalog this past year and placed in the ASC Student Handbook. It was agreed by all that the statement should be in both publications. Dr. Brink stated, per Dr. Novotny, that the “Grade Assessment Policy” will become required by CCHE. There was little if any discussion on this topic and Dr. Brink asked that feedback be sent to her prior to the next Faculty Senate meeting to be held on January 22, 2008. Dr. Brink stated that the “General Education Proposal” is a rough draft and a proposal will be put out to faculty for a vote. After a discussion on this it was decided that the entire picture needed to be addressed. Dr. Brink will take this back to the Faculty Senate, Dr. Novotny will send GPA scale to Dr. Brink, and Academic

Council members will send their ideas and comments to Dr. Brink. Dr. Brink will attend the next Academic Council Meeting on January 28, 2008 and the “General Education Proposal” will be the first item on the agenda.

Summer Catalog

Dr. Novotny let chairs know that the summer catalog would not have big descriptions in it. The question was asked if this information would be available on a web site. Dr. Novotny will check on this.

Arium

Courses need to be evaluated and replies sent to Mr. Walter Roybal.

Tentative Meeting Schedule

There were no objections to the tentative meeting scheduled that was sent out prior to the meeting. Dr. Novotny asked everyone to add March 17th to the schedule. Future meeting for the spring semester will be January 28, February 4, March 17, April 14, and April 28, 2008.

Student Evaluations for Fall Semester

The APAA office runs and distributes the “Student Evaluations” and due to the time constraints of getting the evaluations to dept. chairs because P-1 Faculty are required to submit retention letters & evidence folders to their department chair by January 15th, Dr. Novotny asked if the January 15th date should be changed. After a discussion on this issue Dr. Novotny stated that he would ask Ms. Griego to ask the department administrative assistants about running the “Student Evaluation” reports.

The meeting adjourned at 5:50PM

Respectfully submitted by,

Dodie Day

Administrative Assistant