

ACADEMIC COUNCIL

March 31, 2008

Library Room 104

4:00-5:30

Those present: Dr. Frank Novotny, Professor Margaret Doell, Dr. Carol Guerrero-Murphy, Dr. Kurt Keiser, Dr. Kim Kelso, Dr. Anthony Laker, Dr. Matt Nehring, Mrs. Shawn Elliott for Dr. Aida Sahud, Dr. Mary Valerio, and Dr. Brent Ybarrondo

Absent: Dr. Ed Crowther, Dr. Bill Lipke, Dr. Michael Martin, Dr. Aida Sahud, and Dr. Susan Varhely

Guests: Provost Michael Mumper

Discussion Items:

Accommodating Classes Missed

The following plan was developed to make up the canceled classes on March 26, 27, and 28, 2008:

Wednesday, March 26th will be made up on May 5th, Monday
Thursday, March 27th will be made up on April 12th, Saturday
Friday, March 28th will be made up on April 19th, Saturday

All classes will meet at the normal times and in the normal classroom.

No exams will be given on April 12th, 19th, or May 5th.

All faculty members are expected to meet the learning objectives of their course(s) and should meet with their chair to determine the best way to do this. Specifics will be determined at the program level.

Each chair must submit to Dr. Novotny one paragraph describing the mechanism that will be used to make up canceled classes.

Provost Mumper will be responsible for sending out a memo to students and faculty in regards to the missed class make up schedule.

Campus Wide Administrative Cabinet

Having been requested by the APAA to review the proposed changes to the "Executive Decision Making Structure", there was significant discussion among Department Chairs, with Dr. Mumper present, regarding the proposed size and composition of Cabinet. Specific concerns that were raised included the following:

1. The proposed size of Cabinet is too large and is likely to be unwieldy and inefficient.
2. If Cabinet is charged with "setting the strategic vision of the College", the proposed structure for Cabinet is problematic in that of the proposed membership (N = 14 - 17), only three (i.e., APAA, APGS, and Faculty Senate President) represent undergraduate and graduate academics - the primary enterprise of the institution.
3. A large fraction of the Cabinet membership is comprised of positions whose role is purely supportive of the academic mission. The suggestion was made that communication with relevant constituencies and units (e.g., IR Director, CIO, Communications Director, Library Director, VP for Facilities Services, Budget

Director) may be readily accomplished as needed without their participation as voting members of this important body.

4. There was strong support for reducing the size of Cabinet and restructuring it to reflect an appropriate emphasis on undergraduate academics by elimination of some non-academic appointees and including a representative (i.e., an academic Department Chair) elected from Academic Council.

Dr. Mumper thought it would be a good thing for AC to elect a representative for Cabinet, but that the decision to have a representative would also have to be made at Cabinet and he stated that he would take this to the Cabinet meeting to be held on Wednesday.

Ms. Margaret Doell suggested that there be a representative from Academic Council on the Enrollment Management Committee. Dr. Mumper agreed and asked the group to elect a representative.

Announcements:

Dr. Novotny asked that chairs inform their faculty that containers and water are available on campus but delivery to them is not available.

Dr. Novotny announced that several events will be taking place and Dodie was asked to send out a memo listing the events and dates.

Informational Items from Areas:

Dr. Carol Guerrero-Murphy – A verbal commitment has been received from one of the Mass Communication candidates.

Dr. Frank Novotny – Our next meeting will be held on April 14th and Faculty Senate and Graduate Council will also attend and the meeting will be held in another location that will accommodate a larger number of attendees. We will also discuss the new budget policy. There is a possibility that ASC may receive funding to renovate Richardson Hall. There are no PIN's for summer and undergrad courses must have a minimum of 10 students to make while graduate courses will need a minimum of 6 to make. There may be some exceptions made and the Nursing Department is excluded from this requirement.

Dr. Michael Mumper – Thanked everyone for their help on the Capital Fee Proposal and asked that the chairs extend his thanks to the faculty members. There were 500 total votes with a 79% approval. A campus wide celebration is being planned for students. We will need to get a group together to discuss what to do first.

Adjourned at 4:55PM

Respectfully submitted by,
Dodie Day
Administrative Assistant