

ACADEMIC COUNCIL

October 20, 2008

Library Room 302

4:00 PM – 5:30PM

Those present: Dr. Frank Novotny, Dr. Benita Brink, Dr. Ed Crowther, Dr. Carol Guerrero-Murphy, Dr. Kurt Keiser, Dr. Christine Keitges, Dr. Kim Kelso, Dr. Anthony Laker, Dr. Michael Martin, Dr. Matt Nehring, Professor Eugene Schilling, and Dr. Susan Varhely

Absent: Dr. Mark Joyce and Dr. Aida Sahud

Guest: Ms. Shawn Elliott

Announcements: Dr. Novotny announced that Dr. Benita Brink will be attending the AC meetings in place of Dr. Brent Ybarrondo who is out on FML. Dr. Nehring, at the request of Dr. Benson, Chair of CRC, asked that CRC items be sent in before December 1st; the sooner the better. Dr. Novotny announced that the deadline for budget requests had been postponed by two weeks. Dr. Novotny shared that at the last Board of Trustees meeting the BOT thanked academics for being pro-active by working together to cut cost without impacting student learning.

Action Items:

Approval of October 6, 2008 Minutes

Minutes were approved with corrections. The corrections were necessary to clarify the discussions which took place. The spelling of Ms. Shawn Elliott's name was also corrected.

Addition to Agenda

Item D "Comprehensive Review Schedule" was added to the agenda.

Discussion Items:

Work Study and Departmental Budget Review

Dr. Novotny handed out the "Adams State College Tentative Work Study Budgets and Expenditures By Department for 2008-09" information and drew everyone's attention to the last page pointing out that the Total 08-09 budget of \$817,430.40 is more than the Total Available Award of \$740,226. The President and Provost are putting together a "Tiger Team" to take a look at the Work Study Budget. The composition of the team has not yet been determined. As a whole academics did alright. Presently there are two departments requesting additional work study funds and because there may or may not be funds available Dr. Novotny asked all chairs to look at their work study budgets and let him know what their need is for this year.

Academic Master Plan and Plan for Assessment of Student Learning

Dr. Nehring stated that the committee had not met and asked the group if they would like to table the discussion until the committee meets or go ahead with a discussion today. There was a consensus to hold a discussion today. Dr. Nehring handed out a four page document titled "Adams State College Plan for Assessment of Student Learning: An Academic Assessment Plan"; which covered the relevant proposed changes. Following the discussion it was decided to move forward and meet with GECC first before

Faculty Senate. Dr. Novotny will work with Professor Provence to set up a meeting with AC and GECC soon.

MLK Day

Aaron Miltenberger has taken Jenn Cook's place and is coordinating a committee. There was a consensus that academics should be a part of MLK Day and to ask for faculty involvement on the MLK Day committee. Dr. Novotny will check to see if classes will be held on MLK Day.

Comprehensive Review Schedule

Dr. Novotny handed out a "Proposed 5-year Comprehensive Review Schedule" which was put together using information received from chairs and Banner. Dr. Nehring's format was used. Dr. Novotny asked that the chairs look at the schedule and let him know if there are changes or corrections which need to be made.

At this point the meeting was open to chairs to share informational items from their respective areas.

The meeting adjourned at 5:30PM

Respectfully submitted by,

Dodie Day

Administrative Assistant