

ACADEMIC COUNCIL

September 17, 2007

Library Room 140

4:00-5:30

Those present: Dr. Frank Novotny, Professor Margaret Doell, Dr. Carol Guerrero-Murphy, Dr. Kurt Keiser, Dr. Kim Kelso, Dr. Anthony Laker, Dr. Bill Lipke, Dr. Mike Martin, Dr. Matt Nehring, Dr. Susan Varhely, and Dr. Brent Ybarrondo.

Absent: Dr. Ed Crowther, Dr. Aida Sahud, and Dr. Mary Valerio

Guests: Provost Mumper and Dr. Brent King

Associate Provost Novotny opened the meeting with the following announcements:

- COMM has eight (8) students signed up.
- Faculty Handbook will be on the BOT agenda.
- Program Discontinuance Policy is going forward per DHE.
- Institutional Syllabus changes should be submitted to the APAA Office.
- Dr. Novotny handed out a proposal for campus project, "Lighting the Way" per the request of TED staff member.

Action Items:

Approval of August 27, 2007 Minutes:

The minutes of the August 27 meeting were approved as written.

Agenda

Addition

Item B2, Dr. Svaldi Request, added to the agenda.

Discussion Items:

Dr. Brent King Proposal:

The proposal from Dr. Brent King for ASC Scholar Days was presented by Dr. Brent King. Those present seemed to support this proposal noting that presenting to an audience would be key. The chairs were encouraged to give their feedback to Dr. King.

Recruiting RFP – Dr. Mumper:

Some important items shared were the following:

- A handout was provided by Provost Mumper "Announcing the Presidential Teacher Award".
- Vice President of Enrollment Mgt., Georgia Grantham, retired. Position will not be filled. Send things that have gone to Georgia in the past to Dr. Mumper.
- Not too far away from filling FYEE Director.
- Debbie Owen hired as Academic Advisor and charged with a plan to improve advising. Would like feedback on how chairs would like academic advising to work.

RFP Undergrad Recruiting

Total of \$30,000 with \$8,280 going to support the Arts Extravaganza and \$1,500 set aside for Individual Faculty Incentive through the Provost Office. It was agreed that October 1st would be a good deadline for RFP's to be submitted. A single request should not exceed \$5000. Dr. Mumper asked that you share with each other what works and what doesn't work when recruiting.

Dr. Svaldi Request:

- Do the chairs support the concept of a grant incentive schedule and what issues do they see with the implementation of such incentives? There was general support among the chairs present noting that it needs to be package/structured/develop sub committee.
- A recommendation of the Emergency Response Team is the purchase an emergency Communication system which would be used to notify of students/faculty/staff in the event of an emergency (and only for emergencies)—will faculty support permitting students to leave cell phone on in silent ring mode during class? The response was no.
- Academic Calendar: What do folks think about keeping the Labor Day holiday? What about Fall Break? If we move to the later start (August 25), Freshmen would only be here a few days and then be leaving for home again. Do we really need a two day Fall Break just a few weeks before Thanksgiving? The response was yes.

CELT, King Bill – credit by examination, academic capacity, 5year program review, 5 year comprehensive reviews

These agenda items will be discussed in 2 weeks, October 1st meeting. CELT and GECC will be the first two items on the October 1st meeting agenda.

Informational Items from areas:

Professor Margaret Doell announced that the main gallery will have works on display representative of current and former art faculty; some from the 40's and the opening reception will be on September 28.

The meeting adjourned at 5:40PM

Respectfully submitted by,

Dodie Day
Administrative Assistant