

Academic Council Meeting
March 9, 2009
Library Room 302
4:00PM – 5:30PM

Those present: Dr. Frank Novotny, Dr. Ed Crowther, Dr. Robert Demski, Professor Margaret Doell, Dr. Carol Guerrero-Murphy, Dr. Mark Joyce, Dr. Kurt Keiser, Dr. William Lipke, Dr. Michael Martin, Dr. Matt Nehring, Dr. Aida Sahud, Dr. Susan Varhely, and Dr. Brent Ybarrondo

Absent: Dr. Anthony Laker

Guest: Dr. Mark Manzanares

Announcements:

Dr. Novotny welcomed Dr. Manzanares

ASC Key Policy – Dr. Novotny stated that he was working on making those who approved the policy aware that the chairs have an issue with the policy.

Dr. Benson from CRC asked Dr. Novotny to let the chairs know that March 12th is the deadline to submit items to CRC. Anything received after the deadline will be on next year's schedule.

Action Items:

Approval of February 2, 2009 Minutes

Minutes were approved as amended.

Discussion Items:

Web CT/e-packages – Mark Manzanares

Dr. Manzanares was present to educate the chairs on Web CT/e-packages.

- Faculty members need to communicate with students regarding the e-packages.
- Faculty members need to make sure the bookstore has the correct ISBN for the e-package. This number will be different than the ISBN for the book.
- Depending on the text book company there could be a charge for the e-package between \$40.00 and \$65.00. The code must be purchased to use the e-package. New books purchased from the ASC bookstore will have this cost included in the price of the book but used text books and those bought outside of the institution do not come with the code it will need to be purchased separately.
- Material can be loaded onto Web CT by the instructor rather than using e-packages which would save students money and remember if you load material onto Web CT and then upload an e-package you lose material you have made and it becomes part of the e-package copy write. This is called the bundle.

Academic Master Plan and Plan for Assessment of Student Learning

Prior to the meeting Dr. Novotny sent out electronic copies of the latest draft of the “Academic Master Plan” and the “Plan for Assessment of Student Learning” to all chairs. Dr. Nehring attended the last Faculty Senate meeting and Dr. Brink has agreed to add the plans to the next Faculty Senate meeting agenda, March 24, 2009, as a discussion item. It was also noted that since the Graduate Council is also mentioned this should go to them as well. Those present shared their comments and thoughts with Dr. Nehring.

Budget

Dr. Novotny stated that he had just come from the latest budget meeting and that it had been the most strained thus far. Receiving mixed messages from the state. The team will now need to prioritize and make final cuts. This may not be finalized until May and will need board approval first.

It was mentioned that Faculty Senate wants a representative on this team which brings up the issue regarding department chairs being faculty or administration. Dr. Demski, who serves on Faculty Senate and is also serving as a department chair while Dr. Kelso is on sabbatical leave as did Dr. Brink, Faculty Senate Present, during the fall 08, semester while Dr. Ybarrondo was out on medical leave, feels this is blurry ground. Dr. Laker, HPPE Department chair is presently serving on this team. It was also added that department chairs are eligible to run for Faculty Senate positions. Dr. Novotny stated that shared governance is not easy and this would be an ongoing discussion. Dr. Novotny encouraged chairs to talk with their faculty members.

Leadership Program

Dr. Novotny is swamped and overwhelmed and would like to hold off on the Leadership Program until next year. Dr. Novotny does not feel that he can pull this together and also insure quality.

CRaP

Dr. Martin, who serves on CRaP, brought those present up to date on CRaP (Campus Renewal Planning Committee). Dr. Martin passed out two copies of the proposed new residence hall. The budget for this building is set at 13 million but is presently over budget by 3.3 million so some changes will need to be made. Another 5 – 6 million will be used on other dorm renovations and landscaping. This building will provide housing for 65 students. It will also house locker rooms, a community room and a restaurant. The building shall boarder the football field next to the REX.

Dr. Martin also shared information regarding the geothermal piece. The system may be able to heat the campus. Presently the campus has a \$750,000.00 natural gas bill. There would be two wells and the hot water from those wells would be used to produce heat for the campus. Dr. Novotny shared a concern that there may be problems with the water use. This is a closed loop but the water will not be going back in the same place.

Professor Doell questioned where the academic spending was taking place. The “Capital Fee” dollars were to be split 50/50 between auxiliary and academics. Dr. Novotny said this is correct but it was not stipulated which would come first. Academics will get their share but it will be at a later date. Dr. Guerrero Murphy asked if \$1,000.00 could be given to the ES building since the renovations will not take place for 2 – 3 years. This money could be used to address the building’s appearance until renovations can take place.

At this point the meeting was open to chairs to share informational items from their respective areas.

Next Meeting: March 30, 2009

The meeting adjourned at 5:03PM

Respectfully submitted by,

Dodie Day

Administrative Assistant