



<u>ACADEMIC POLICY</u>  ADAMS STATE COLLEGE	POLICY NUMBER:	PAGE NUMBER
	CHAPTER:	Academic Policies
	SUBJECT:	Degree Requirements: Second Major
RELATED POLICIES:   OFFICE OF PRIMARY RESPONSIBILITY: Office of Academic Affairs	EFFECTIVE DATE:	1/13/10
	SUPERSESION:	
	 Dr. David P. Svaldi President	

## Second / Additional Majors

### I. POLICY:

A student may earn a second or additional major by completing all the requirements for the major as determined by the Associate Provost for Academic Affairs. If a requirement for one major coincides with a requirement for the student's other major or majors, the student will be required to satisfy the requirement only once.

### II. PURPOSE:

This purpose of this policy is to state how a student meets the requirements for a second degree.

### III. DEFINITIONS:

- A. Associate Provost for Academic Affairs: The individual responsible for determining requirements for the second degree.
- B. Major: Program of studies in which a student intends to concentrate.
- C. Second/Additional Major: Program of studies beyond the first, that a student intends to concentrate in.

### IV. PROCEDURES:

- A. The student will declare a second (or additional major) through the academic advising center.
- B. The academic advising center will assign the student a faculty advisor from that program.
- C. The student will complete the requirements as determined for the second degree.
- D. The advisor will provide a degree plan for submission, along with the appropriate paperwork, to the advisor in the first major for inclusion with the degree check prior to graduation.

### V. RESPONSIBILITY:

- A. See procedures (Section IV. above)

### VI. AUTHORITY:

ASC General Catalog 2006-2007

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VII. HISTORY:

April 4, 2006  
January 13, 2010

VIII. ATTACHMENTS:

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