

Academic Council Meeting
August 19, 2009
Library Room 302
9:00am – 4:00pm

Those present: Dr. Frank Novotny, Dr. Benita Brink, Dr. Ed Crowther, Professor Margaret Doell, Dr. Tracy Doyle, Dr. Carol Guerrero-Murphy, Dr. Joel Judd, Dr. Kurt Keiser, Dr. Kim Kelso, Dr. Tony Laker, Dr. Michael Martin, Dr. Matt Nehring, Dr. Aida Sahud, and Dr. Susan Varhely

Guests: Dr. David Svaldi and Dr. Michael Mumper

Dr. Svaldi addressed the group regarding defining the responsibilities of Dr.'s Mumper and Novotny. Dr. Mumper is keeping the title of provost and is doing a great job with enrollment management and new course development and these issues fall in his lap as well as retention issues, developmental issues, and the type of things that Masood Ahmed in ESE deals with. Dr. Novotny has too much to do and needs more help in some fashion. All chairs report to Dr. Novotny. Both Dr.'s Svaldi and Mumper complemented Dr. Novotny on doing a great job.

Announcements: Dr. Novotny welcomed all back and announced that October 29th is the "Day of Reflection" and classes are not held but, faculty are expected to be on campus.

The search process may be started for positions which are not frozen. Frozen positions will be filled as necessary.

Dr. Tracy Doyle, Associate Chair of Music and Dr. Joel Judd, Fall 09 Interim Chair of TED were introduced. Dr. Novotny asked the chairs to visit with faculty members regarding the extended winter break. Students and faculty will be the ones affected by this and is an item for discussion this fall or spring.

Dr. Svaldi made the decision not to renew Dr. Joyce's chair contract. Chairs serve at the will of the president. TED senior faculty, Dr.'s Judd, Christian, and Stout put together a plan for leadership. There is a lot of work in TED and TED may seek your feedback.

Dr. Novotny will not be acting as an elder statesman and travel with the men's soccer team as discussed at the last meeting. Dr. Novotny encouraged the chairs to go watch some of the soccer games.

Action Items:

Minutes from the April 27, 2009 were approved with the following change: "ASC will be using the university model as a marketing tool." will be changed to "ASC is considering using the university model as a marketing tool."

Discussion Items:

Summer Budget: Budget information was provided to the chairs prior to the meeting for their review. Dr. Novotny noted that undergraduate summer net revenue increased by 13% in 2007, 18% in 2008, 37% in 2009 and he thanked the chairs for working with him. It is a move in the right direction and it has been noted by senior administrators. Fall enrollment is up quite a bit and thanked those who gave him extra classes. Dr. Martin increased caps enough to meet student needs.

Frozen Positions: We have a solid budget here on campus. The state is proposing an eleven million one-time cut to higher ed. that will be back filled with stimulus dollars. No raises for another year and state

employee layoffs are expected. We are sitting pretty good here compared to the rest of the state. Undergraduate is up 12% and Graduate, due to accounting, is up 50% with an increase in transfer students; 84 of those coming in for sports. Work-study is a continuation from last year and remember to adjust for the minimum wage increase due January 1, 2010.

The new dorm/locker rooms have been started along with the process of closing Stadium Drive and Plachy Hall renovation/addition has been completed; contact Dr. Laker for a tour. Other projects and renovations which are finished or taking place are the library and new parking lots, COR A wing, high rise stair wells. This has taken 100 rooms off line which puts housing at 100% capacity. Next in line will be the geothermal well, the ES building, Music building. The issue of where students will go during the renovation of the ES building has not been addressed.

Ruthie from the Green Spot will be working with campus on landscaping.

It was noted by Dr. Martin that the apartments, which were built in the 60's, have a life span of 5 or 6 more years and there is still more work needed on the dorms.

Intersession: An example of intersession would be winter; the time between the end of the fall semester and the start of the spring semester. On line classes could be offered during a 6 week period. Dr. Novotny will send out an example of classes being offered through a school in Oklahoma. There is a high demand for intersession from student athletes.

Some of the questions raised were: delivery method of courses, start and end dates, payment method, timely transcription of grades, compensation, faculty loads, fees, and revenue sharing.

Will move forward and work on getting a couple ready for this upcoming winter break.

College at High School: House Bill 09-1319 was distributed to chairs prior to the meeting for their review. After review there were more questions than answers and Dr. Novotny will meet with Matt Gianneschi, Senior Policy Analyst for Education, Office of the Governor, regarding the bill. College at High School has been a discussion item for the past three years and high schools in the valley want this offered at their schools. Recently Dr. Novotny received information that CSU Pueblo is working with one valley high school and all their faculty to offer college courses at the high school. Are we going to move forward with the Gold & White plan and work with our high schools? Do faculty teaching college courses in high school need a MA in the content area? Scott Mendelsberg, DHE GEAR UP Program Executive Director, has money and wants to work with ASC. If ASC does not work with the valley high schools CSU Pueblo will. Students will be able to earn GT college credits which ASC will have no choice but to accept. It was agreed that one blanket policy would not work and departments would need to decide who would be qualified to teach a course. Needing to move on, the discussion was ended and will be brought up again at a later date.

Cabinet Retreat Stuff: There was a handout provided through e-mail titled "ASC Strategic Enrollment Planning Retreat" which took place June 10 – 11, 2009. Please send your thoughts and comments to Dr. Novotny and if you need more details let him know.

AC Cabinet Representative: Dr. Nehring eliminated himself because Dr. Aldrich is also from the same department and is already a representative. He then nominated Professor Doell and she accepted the nomination. Dr. Novotny asked that others interested should send him an e-mail by noon, August 20, 2009.

Transfer Student Advising: Dr. Nehring said he was perfectly fine with the “Proposed Advisor Assignment for Transfer New Admits” which was e-mailed to all chairs prior to the meeting for review. It is important that the override feature through the faculty web be working and department chairs be allowed to override all classes in their area. Faculty should not have to go through Banner.

H1N1 Plan for Continuing Instruction: Dr. Nehring will put something together and send it out for department chair review.

Program Reviews: All chairs were sent the ASC Program Review Schedule prior to the meeting through e-mail. TED should send a request for postponement.

Academic Communication Team (ACT): This group currently is comprised of the CRC Chair, the Faculty Senate President, the GECC Chair, and the APAA. There was mention of including the Faculty Trustee.

CAPP: This is the automated degree plan which will make the job of advising easier. There was an agreement to make a recommendation to change the policy relating to the catalog year a student graduates under. Professor Doell will put a policy together for review.

ASC President Appointment: There was shared concern among the chairs that the BOT’s appointment of Dr. Svaldi for a four year term, with a new contract being signed each year, will expire June 9th, 2010. A national search has not begun to fill the position and if Dr. Svaldi is not re-appointed ASC could be in the position of operating without a president. Professor Doell made a motion that Dr. Crowther write a recommendation from the Department Chair’s. Dr. Nehring seconded the motion. Dr. Novotny will take the recommendation to the BOT meeting in October.

Next Meeting:

August 31, 2009

At this point the meeting was open to chairs to share informational items from their respective areas.

The meeting adjourned at 3:04pm

Respectfully submitted by,

Dodie Day

Administrative Assistant