



<u>ACADEMIC POLICY</u>  ADAMS STATE COLLEGE	POLICY NUMBER: 100-13-03	PAGE NUMBER Page 1 of 2
	CHAPTER: Academic Affairs	
	SUBJECT: Transfer Policies: CLEP/Dantes Scores	
RELATED POLICIES: AP/CLEP Scores Transfer Policies OFFICE OF PRIMARY RESPONSIBILITY: Office of Academic Affairs	EFFECTIVE DATE: October 2, 2006	
	SUPERSESION: TBD	
	 Dr. David Svaldi President	

CLEP/ DANTES scores

I. POLICY

It is the policy of Adams State College (ASC) to accept a maximum of 30 transfer credits from College Level Examination Program (CLEP) and DANTES Subject Standardized Test (DSST) with no more than 18 credits coming from the CLEP general examinations.

II. PURPOSE

The purpose of this policy is to provide guidelines for approving transfer credits based in CLEP and DSST scores

III. DEFINITIONS

- A. CLEP: College Level Examination Program
- B. DSST: DANTES Subject Standardized Test
- C. Records Evaluator: The ASC staff member of the Records Office charged with reviewing the transcripts of transfer students and assigning transfer credit for courses equivalent to ASC courses. The Records Evaluator is authorized to assign equivalent credit to general education courses; all other course equivalents are authorized through the department chair of the corresponding subject of the course under review.
- D. Transfer Credit: ASC credit awarded for coursework completed at another accredited institution.

IV. PROCEDURES:

- A. Students must submit an official CLEP/DANTES score report to the Records Evaluator.
- B. Students must score at or above the established recommended scores in order for the course to be recorded on the ASC transcript.
- C. If a student has already earned college credit in an area before taking the CLEP/DSST examinations, the latter credit will be considered duplicate and will not be accepted.

V. RESPONSIBILITY

- A. The Records Evaluator will have primary responsibility for implementing this policy.
- B. The Assistant/Associate Provost for Academic Affairs will assist the records evaluator in determining course equivalencies when the Records Evaluator is unable to determine appropriate equivalencies.

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IV. AUTHORITY:

V. HISTORY:

January 1, 2006

VIII. ATTACHMENTS: