

Serials & Electronic Resources Librarian #A3C022

The Adams State College's Nielsen Library is currently seeking applicants for a Serials & Electronic Resources Librarian. This position is responsible for the integration of e-resources into the library catalog and other databases while also managing the seamless access to our subscription resources in all formats. This position also provides reference assistance, subject expertise in an academic area and serves on library and campus committees. The Serials & Electronic Resources Librarian supervises one full-time classified staff member and may supervise work study and other hourly employees on a periodic basis. This position reports to the Library Director.

Summary of Responsibilities

- Manage print, microfilm, and electronic serials
- Manage electronic resources including EBSCOhost, ebrary, e-government publications and other products.
- Maintain accurate holdings and access points.
- Evaluate and negotiate licenses.
- Serve as a liaison with multiple academic departments.
- Draft and implement departmental policies.
- Staff the reference desk.
- Evening and weekend shifts may be required.
- Shift, re-shelve, and process bound periodicals.
- Other responsibilities as assigned by the Library Director.

Qualifications

Required: Master's Degree in library science from an ALA-accredited program. Serials and database management experience, excellent written and oral communication skills, exceptional interpersonal skills, commitment to customer service and teamwork, ability to work independently and be self-motivated.

Prefer experience in: Cataloging, III Millennium ILS, Gold Rush or other link resolver product, PC applications, academic librarianship, internet and database searching, bi-lingual in Spanish.

Benefits: medical and dental benefits, vacation and sick leave.

Salary: \$36,000 per yr.

Further Information

Adams State College is a state-supported institution that offers both undergraduate and graduate programs. Located in Alamosa in the San Luis Valley of south-central Colorado, approximately 4 hours from Denver and 2.5 hours from Santa Fe, Adams State is designated as a Hispanic Serving Institution

and as a regional education provider. Additional information about the college can be found at <http://www.adams.edu> . Information about Alamosa can be found at <http://www.alamosa.org>

Applications:

Applicants should submit a letter of application, resume, graduate transcript, and three references. Electronic applications are acceptable. Official transcripts will be required prior to campus interviews. Application deadline is November 4, 2011.

Send all materials to:

David Goetzman
Nielsen Library
Adams State College
Alamosa, Colorado, 81101

719-587-7820, degoetzm@adams.edu

Adams State College is particularly interested in applications from women and minorities.

In compliance with the Immigration Control Act of 1986, candidates for positions must provide proof of eligibility to work before an offer of employment can be made final.

Full descriptions of all positions are available from the contact person listed and at <http://www.adams.edu/administrtion/hr/smt/smt.php> Adams State College is an Equal Opportunity/Affirmative Action employer. Applications are sought from all qualified persons regardless of race, color, sex, disability, and as covered by law, veteran status. In addition, college policies prohibit discrimination on the basis of religion, national origin, ancestry, age, sexual orientation, marital status, and parental status.