

Vacancy Announcement
Chair, School of Business
FB8709

Starting Date: July 1, 2012

Position Description:

The School of Business seeks a dynamic educator/leader to fill the position of Chair. It has 15 full-time and part-time faculty, and serves over 400 undergraduate and 100 graduate students. The School of Business at Adams State College offers undergraduate programs in Accounting, Advertising, Agribusiness, Business Education, Economics, Finance, General Business, Health Care Administration, Management, Management Information Systems, Marketing, and Small Business, and is considering related new areas in non profit and government management. Additionally the School of Business offers two online degrees, an MBA and an MA in Higher Education Administration and Leadership. The successful candidate will have professional experience that demonstrates the ability to undertake the following:

- general oversight of undergraduate and graduate education including assessment and accreditation issues
- program development and expansion into new markets
- curriculum development and evaluation
- articulation of policies and procedures
- hiring, evaluation, fostering collegiality, and mentoring of faculty and staff
- scheduling, budgeting and administrative procedures
- marketing, community relations and recruitment
- providing strong, effective leadership to the School of Business

Qualifications:

Required:

- doctoral degree in a discipline relevant to the School of Business academic offerings
- demonstrated record of academic and professional achievement sufficient for a tenured appointment in the School of Business. A description of expectations for tenure is available in the faculty handbook:
http://www.adams.edu/pubs/faculty_staff/faculty_staff.php
- demonstrated record of successful leadership and administrative experience in undergraduate and graduate programs
- demonstrated excellence in oral and written communication, and interpersonal skills
- demonstrated ability to work well with others, integrate opposing views, and resolve conflicts.
- successful involvement in student recruiting and retention
- interest and experience in developing partnerships with the local business community
- demonstrated successful teaching experience, and ability to teach in one of the areas taught in the School of Business at the undergraduate and/or graduate level
- ability to perform duties as described above.

Preferred

- demonstrated experience in entrepreneurship and management
- demonstrated experience in implementing assessment plans and working with external accrediting bodies

- demonstrated knowledge of, and commitment to a variety of program delivery methods; ability to use online learning management systems
- demonstrated ability to collaborate with diverse academic departments and constituencies
- ability to teach in one of the following areas: Management Information Systems, Management, or Health Care Administration

Appointment:

The appointment will consist of a nine-month faculty appointment at the rank of Associate or Full Professor, with an additional stipend for administrative work throughout the year. The starting date is July 1, 2012. The chair normally teaches 6 credits per semester, a one-half reduced load from other tenured faculty. The chair serves on Academic Council and reports directly to the Vice-President for Academic Affairs.

Adams State College is dedicated to providing a safe and secure environment for our faculty, staff, students and visitors. To assist in achieving that goal we conduct background checks on persons offered positions at the college prior to employment and as described in the background check policy. The background check policy can be found at:

<http://www.adams.edu/administration/hr/form/form.php>

Salary:

Salary is commensurate with rank and experience. Adams State College offers a competitive benefits package.

Further Information:

Located in Alamosa, Colorado, Adams State College is a state-supported, primarily undergraduate institution in the San Luis Valley, a rural and agricultural area of south-central Colorado. It is approximately 4 hours from Denver, about 2 hours from Santa Fe, and 90 minutes from Taos. Additional information on Adams State College and the art department can be found at <http://www.adams.edu> and <http://www.art.adams.edu>. Additional information on Alamosa and the surrounding region can be found at <http://www.alamosa.org>.

Applications:

Completed applications must include the following:

- Letter of application addressing interest in and qualifications for the position, leadership philosophy, and expected salary range or salary history
- CV and transcripts of all college level work (copies acceptable)
- Names, email addresses, telephone numbers of 5 references
- 3 current letters of recommendation

Deadline:

Review of completed applications will begin January 15, 2012 and continue until the position is filled. Applications received after January 15 may not receive full consideration.

Send applications to: Prof. Margaret Doell
Committee Chair, Business Chair Search
208 Edgemont Blvd
Adams State College
Alamosa, CO 81101
(719) 587-7822

mjdoell@adams.edu

Full descriptions of all positions are available from the contact person listed and at http://www.adams.edu/administration/hr/faculty_positions/faculty_positions.php
Adams State College is designated an Hispanic Serving Institution. Adams State College is an Equal Opportunity/Affirmative Action employer. Applications are sought from all persons regardless of race, color, sex, disability, and as covered by law, veteran status. In addition college policies prohibit discrimination on the basis of religion, national origin, ancestry, age, sexual orientation, marital status, and parental status.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
Adams State College is particularly interested in applications
from women and minorities

In compliance with the Immigration and Control Act of 1986, Adams State College employees must provide proof of identity and eligibility to work in the United States before an offer of employment can be made final.