

USBank AccessOnline

USBank AccessOnline is an exclusive web-based electronic program management tool that provides you with quick access to your complete account information enabling you to view your account activity and billing statements online!

AccessOnline Self-Registration

- You must use Internet Explorer as your browser for the AccessOnline links below.

- Go to: <https://access.usbank.com> and click on the "**Register Online**" link at the bottom of the page.

- When asked to enter your company short name, please use: **stofco**

- Enter Travel Card number and Expiration Date

- ZIP/Postal Code must exactly match the FIVE DIGIT zip code that is on your billing statement - or you will receive an error message.

- User ID's must be 7 to 20 characters in length, with at least one alpha and/or numeric. User ID's must also be unique; try to think of a distinctive ID (i.e. if your name is John F Smith try the User ID jofsmith3).

- Passwords must be 8 to 20 characters in length, with at least one alpha and one numeric character.

- User Verification is used to authenticate your account if you forget your User ID or Password.

- When entering information in self-registration, if any of the entered information is not valid the system returns an error message. You have three attempts to correct the information. If all three attempts fail, the account with incorrect information will be locked out from self-registration. You will need to contact USBank Customer Service at 1-877-887-9260 to unlock your account.

Congratulations, you are now registered to enter AccessOnline. To maximize your online experience, I would like to encourage you to check out the system's web-based training materials prior to utilizing AccessOnline. This highly intuitive web-based training experience will help you get the most out of this new tool. To access the USBank online training tools go to: <https://wbt.access.usbank.com> and enter the following password: **lima**. This password changes periodically. Contact Betsy Chacon, at 7762, if the password is not working.

If you are in need of assistance with AccessOnline or the web-based training please contact the USBank Customer Service Desk at 1-877-887-9260.