

Meeting Minutes
April 1, 2009
Facilities Services Break Room

- I. Call to Order at 9:37 a.m. by Jeff
- II. Those present: Jeff Cook, Sally Kelly, Kevin Ruybal, Jacque Vigil, Rosalee Schlauffman, Karie Young
- III. We have a quorum.
- IV. Jeff stated that we do not have previous minutes. We need to check on the last ones approved and see if we are missing any.
- V. Agenda approval. Motion by Karie, 2nd by Kevin. Agenda approved.
- VI. Treasurer's report.
See copies provided. Balance as of 3/31/09 \$3,126.46
There was a considerable discussion as to whether we should transfer funds to Scholarship Account. Decided to move \$1,000.00 until after May retreat, at which time we may transfer more.
Treasurer's report accepted. Motion to accept was made by Sally, 2nd by Kevin. Approved.
- VII. Old Business
 - a. By-Laws. Jeff spoke to Bill Mansheim last week, as well as President Svaldi and Human Resources. No one has checked the bylaws, therefore they are still unofficial. Karie will post on-line with the notation that they are un-official, pending approval.
 - b. There are still no minutes, since the October meeting, on the web site. Karie needs them on the S-drive before she can post on web site.
 - c. Jacque suggested and it was soundly agreed that Karie has done an outstanding job on the web site. It is the best it has been in a long, long, time.
 - d. Exam packs. A Motion was made, by Kevin, that we need to stay with the current provider. Seconded by Jacque. Approved. We need to sign a new contract. 2 years is the minimum. Karie will be the new signator.
- VIII. New Business
 - a. General Meeting to be held on 4/16/2009 in room 309 of the SUB.
 - b. Need to start at 10:00 am to accommodate Dr. Svaldi, who will be our opening speaker.
 - c. HR will speak about open enrollment.
 - d. We will invite Colorado WINS to speak and give information. They will be scheduled to speak last.

VII. New Business, continued.

- e. We need to ask Karie to send out an e-mail with Nomination form attached to all classified employees.
- f. Also, need to do a portal announcement about the meeting
- g. Because we are in the SUB, we need to ask for a waiver from SODEXO to have refreshments. Jeff will contact. If no waiver is provided we need to think about buying from Sodexo.
- h. We will hold the retreat on May 8, 2009. Jeff will check with Inn of the Rio Grande about holding the meeting there. At that meeting we will discuss a summer social.
- i. Jeff, Kevin, and Sally agree that we need to keep the exam package deal as is. We need to check to see if we can obtain a 1 year contract.
- j. Next SLC meeting is in Glenwood Springs, 4/3/2009. Last one to be paid by President Svaldi. There is a possibility that we may host a meeting here, again.
- k. The subject of who is coming off the council and when was discussed. It was determined, as follows:
 - i. Kevin – 2009
 - ii. Sally - 2009
 - iii. Jacque – 2009
 - iv. Peggy - 2010
 - v. Karie - 2011
 - vi. Rosalee - 2011
 - vii. Jeff - 2011

Since Kevin and Sally are both willing to stay on the council for another term, they just need to have a vote of approval at General Meeting. We will need a candidate, from Technical, to fill Jacque's position.

IX. Reports

- a. Scholarships
 - i. We received 5 applications. All will be considered, along with any others that are received before June 1, 2009, for the Fall Term.
- b. Statewide Liaison Council
 - i. We need to decide if we, as a council, will continue to pay for attendance at meetings out of town. At the retreat, Jeff and Kevin will provide a report of what was asked for and what was actually paid, to better assess the costs to the Council. We will discuss further at the Retreat.

- X.** Set Next Meeting Date
 - a. The next meeting will be the General Meeting, April 16, 2009
 - b. The next just council meeting will be the Retreat on May 8, 2009

- XI.** Motion to adjourn from Rosalee, seconded by Karie. Meeting adjourned at 10:53am.

Respectfully submitted by Sally A Kelly, substituting for Peggy Dunn.