



**Classified Employee Council Regular Meeting
Wed. February 3, 2010 at 9:30 am
Facilities Services Break Room**

Meeting Minutes

- I. Welcome and Call To Order** at 9:31 a.m. by Jeff Cook.
- II. Establish Quorum**
 - A. Council members present: Jeff Cook, Kevin Ruybal, Sally Kelly, Randy Smith, Peggy Dunn, and Kristin Young-Jaramillo. Karie Velleses excused.
- III. Approval of Agenda**
 - A. Motion to approve agenda, with changes, made by Randy, seconded by Kevin. Motion passed.
- IV. Approval of Previous Meeting Minutes.**
 - A. Motion to accept minutes by Peggy, seconded by Kristin. Motion passed.
- V. Treasure's Report**
 - A. No treasurer's report at this time.
 - B. Motion to accept report by Randy, seconded by Peggy. Motion passed.
- VI. Old Business**
 - A. Gift Cards – 2 were undeliverable, Karie has the list of names and Peggy will try to locate.
 - B. By-Laws - corrections given to Tracy Rogers, Bill Mansheim, and Dr. Svaldi. Still waiting for Tracy to return.
 - C. Web Site. Updates need to be made. Karie will work on as time permits.
 - D. Thank you cards for the Scholarships were received from the Daniels'. They will be assisting with the Spaghetti Luncheon.
 - E. Benie Chacon volunteered to help with the Luncheon.
- VII. New Business**
 - A. Valentine's Day Luncheon. Jeff has handled arrangements with Sodexo.
 - i. Kevin will ask Rodney to be our Auctioneer.
 - ii. Set up will be Thursday afternoon, around 3:00.
 - iii. Sally will send e-mail request to Dr Svaldi for contact with supervisors for permission to be off on Friday.
 - B. Personal Item
 - i. Peggy Dunn is resigning her position on the council for personal reasons. Effective May, 2010.
 - ii. We need to fill 3 positions on the council at the April General Meeting. Jeff, Kevin and Peggy are all leaving the council.
- VIII. Next Meeting Date**
 - A. Date set for Wednesday, March 3, 2010 at 9:30 am.
- IX. Motion to Adjourn** made by Peggy, seconded by Randy. Motion passed. Meeting adjourned at 10:12 am.

Respectfully submitted by Sally Kelly