



Classified Employee Council  
**CLASSIFIED EMPLOYEES' COUNCIL RETREAT**  
**February 2, 2005**

Rodney called the meeting to order at 12:15 p.m.

Members present: Rodney Martinez, Jennifer Yund, Cheryl Ravens, Karen Melgares, Patrick Roybal, Stacie Dove and Andréa Benton-Maestas.

Approval of Agenda: Jenny motioned, with Pat's second that the agenda be approved as submitted. The motion passed.

Approval of January minutes: Stacie motioned, with a second from Jenny that the minutes be approved as submitted. The motion passed unanimously.

Treasurer's Report: The quantity will be verified on the invoice to Safeway for the Holiday Baskets prior to payment. Pat put forth a motion to approve the Treasurer's report with the exception of settling amount to Safeway. Cheryl offered the second and the motion passed. Pat motioned that a transfer of funds be delayed until payment for the Heidi Ho nuts has been made. Andrea seconded with the motion passing unanimously.

Old Business:

- Meeting with Dr. Wueste – Cheryl will provide the notes from this meeting. Among the items discussed were dress code, exemption from overtime status, tuition and fee structure, and protocol for meeting with the Board of Trustees.
- Recommendations for bylaw changes – Before the general meeting, scheduled for April, recommendations for any bylaw changes will be solicited. The term limit, size of the council, and the addition of a retreat will be considered.
- Goals – The 2004-2005 were reviewed. The council is on track with the majority of the goals. Some have been eliminated or modified. Any elimination will be considered for the next year.
- Scholarship – The brochure has been distributed for mark up. Andrea distributed a sample for the letter to the foundation. After reviewing, the council will submit to Andrea for the final copy.

On-going Business:

- Fundraisers:
  - Care Packages – Discussion of the procedures was tabled until the May retreat.
  - Heidi Ho – There are on-going sales.

New Business:

- Valentine Luncheon – the checklist was distributed and tasks were assigned.
- Recruitment for new members – Just a notice to begin recruitment immediately, due to the fact there will be three vacancies to fill at the general meeting.
- General meeting planning – Please submit a list of topics of interest to Andrea.

Committee/Other Reports:

- Statewide Liaison: The next meeting is scheduled for February in Boulder.

The meeting was adjourned at 4:30 p.m.