

Meeting Minutes
January 30, 2008 at 9:30
Facilities Services Break Room

- I. Call to Order at 9:30 a.m. by Jeff
- II. Those present: Jeff Cook, Peggy Dunn, Sally Kelly, Bobbi Maul, Kevin Ruybal, Jacqueline Vigil - Ruby Sanchez absent, attending class.
- III. **New Business**

Valentines Day Fundraiser to be held Friday, February 15, 2008.

We received 10 new table clothes but they need to be hemmed. We discussed taking them to ATM alterations. Jeff is going to check on cost of that. Later an e-mail was sent to all council members to inform us that the cost is \$4.00 each. We all agreed to let ATM take care of it and if needs be, we'll kick in personally to pay. Jacquie purchased candles as center pieces.

Jacquie mentioned that the 15th is during lent so Rodney offered to make a Spinach Alfredo as an alternative. Dominos will donate 2 breadsticks for 125 people for a total of 250 breadsticks. We'll purchase 10 pounds each of our sausage and beef from them. Last years spaghetti was a little dry so Sally, Kevin and Peggy will bring their crockpots to hold extra sauce as needed. Chef Charles agreed to let us use the wagon, which will also hold the paper (plastic ware) products and utensils.

We can get in to the rooms to set up as soon as Alumni is finished with their event. Jacquie is going to check with Mariam for an exact time. We'll only put lights in the window this year, rather than over the whole wall like last year. Peggy will check on getting Peel and Stick decorations. We need separate tables for Sales and Baked Goods.

Jacquie created a flier to be posted around campus and will send the file to Peggy so she can print 12 invitations for Kevin to take around to the different banks and other businesses, as he sees fit. We'll print 45 dessert cards and 102 tickets which council members can start pre-selling as soon as possible. It was suggested by Bobbi to have Dr. Svaldi notify our supervisors and request permission for us to be out of our departments for time needed for this event.

Peggy will put out Portal announcements to notify and remind people of the event and request items for the dessert auction. Those wishing to donate should contact Jacquie or Peggy.

OTHER ASSIGNMENTS:

Ed Crowther: Auctioneer

Jeff: Sell tickets at door .Get extra plates and forks and extras for those wanting to eat their desserts at the time. Please get sturdy plates and also serving gloves.

Jacquie and Bruce: Serving Spaghetti

Peggy: Serve breadsticks, get music CD's, print Tax Donation receipts, check with her daughter who received CEC scholarship to help with this event. Confirm with Ed.

Gregg Cook: Receive cash

Ruby: Help at sauce Crockpots and "float." Check with her daughter who received CEC scholarship to help with this event.

Otis: Running Spaghetti

Sally: Help at dessert table

Kevin: Floater

Bobbi: Music/CD Player and dessert table

All who can, meet at Wal Mart on Thurs. 14th @ 8:00 for grocery shopping and Thurs. @ 3:00 at Facilities break room for cooking.

The event starts @ 11:30 on the 15th in rooms A128 and A129 of the College Center, with the auction to start @ 12:30. Council needs to be there no later than 10:00 for final set up.

Give copy of bills to Jacquie for payment.

Meeting adjourned @ 10:40 with a motion by Bobbi, seconded by Kevin.

Respectfully Submitted,

Peggy Dunn, Secretary