



Classified Employee Council
CLASSIFIED EMPLOYEES' COUNCIL MEETING
January 7, 2004

Rodney called the meeting to order at 12:15 p.m.

Members present: Rodney Martinez, Glenda Sandoval, Renae Haslett, Cheryl Ravens, Karen Melgares, and Andréa Benton-Maestas.

Approval of Agenda: Cheryl motioned, with Renae's second, that the agenda be approved as with the additions of CAPE and Employee Tuition Scholarship Program. Motion passed.

Approval of minutes: Cheryl motioned that the minutes from November's meeting be approved. Glenda seconded and motion passed.

Treasurer's Report: A report is forthcoming; currently pending meeting with council president, treasurer and past treasurer.

Old Business:

- Meeting with HR Director: Notes were distributed and we are awaiting response from Tracy. She has agreed to provide the council with names of new classified employees so that we can reinstate the orientation/tour.
- Employee Recognition Ideas: This item has been tabled until we have received guidelines of acceptable "awards."
- Fundraisers: The Council is selling Heidi Ho Gourmet nuts to raise money for the scholarship funds as well as the club account. If interested, please contact any council member.
- Revision to Bylaws: Council members will review bylaws and outline any recommendations for changes. An email that will include a link to the bylaws on-line will be sent to all classified employees in order to solicit their recommendations as well. Andréa will collect all recommendations by January 31 and compile them for the regular February meeting for the council to review.
- CEC Shirts: The council agreed to purchase denim shirts with the embroidered CEC logo.
- Valentine Luncheon: Preliminary planning is to include baked spaghetti, solicit donations of the salad and bread from local vendors, and to begin requesting dessert donations from employees. The tentative date is set for February 12th or 13th.
- Employee Tuition Scholarship Program: Some employees have voiced concerns over the new guidelines for the scholarship program. Rodney informed us that they are still in the draft stage. Therefore, another email will be sent to employees asking for any concerns they may have. Responses need to be in to Rodney by January 12th at noon.

New Business:

- CEC Goals for 2003-2004: Council members were asked to review the list of goals by the next meeting.
- Meeting with Dr. Halgren: Glenda motioned and Renae seconded that we forego meeting with the president since the new president should be on board by mid-spring. The motion passed. If an issue of significance arises, we will take advantage of Dr. Halgren's open door policy to address it in a timely fashion.
- Council meeting time and dates: With the new council membership, the regular monthly meetings are now set for the first Tuesday of the month at noon.
- CAPE: Employees have inquired about the benefits of belonging to CAPE. CAPE's web address was provided to them. The council will also attempt to have CAPE and/or CFPE representation at the next general meeting.

Committee Reports:

- CWAC: No report at this time.
- Statewide Liaison: The next meeting will be February 6, 2004 in Pueblo.
- Scholarships committee: Discussing proposed changes to guidelines and award amounts. Rodney and Karen will meet to "re-organize" and develop checklist.
- Presidential Search: The committee is currently checking references on the top candidates.
- Website: Cheryl Ravens is maintaining the website.
- Budget Committee: No report at this time.

The meeting was adjourned at 2:00 p.m.

The next regular is scheduled for Tuesday, February 3, 2004.