



# Classified Employee Council Meeting

## Nov. 4, 2009 at 9:30 a.m.

### Facilities Services Break Room

#### Meeting Minutes

- I. Call To Order** at 9:35 by Jeff Cook.
- II. Establish Quorum** Jeff Cook, Peggy Dunn, Kristen Young-Jaramillo, Karie Velleses. Randy Smith, excused. Kevin Ruybal, late.
- III. Approval of Agenda** Motion to approve agenda by Peggy seconded by Karie. Motion passed.
- IV. Approval of Previous Meeting Minutes 10/7/2009.** Sally moved to accept minutes with the correction of spelling of Kristin. Peggy seconded. Motion passed.
- V. Treasure's Report** Balance of \$1723.44. Motion to accept made by Peggy, seconded by Karie. Motion passed.
- VI. Old Business**
  - A. Craft Fair**

Ads have been going out on radio and in The Valley Courier and Denver Post.  
More Portal announcements will be made.  
We have many volunteers to help with the potato sale. Judy Jones, Dodie Day, Maria Valdez.  
Kevin will make green chili and Peggy will make red chili.  
We need to contact Crystal about Facebook mention and advising her knitting group.  
Peggy will contact for purchase of sour cream and butter as we did last time.  
We have approved the Schwann's representative selling as our partner.  
Sally and Peggy will make posters in the poster room.  
Tickets will be given out to vendors and a drawing for free booth space for next year will be held.
  - B. Scholarships**

E mail went out about the new deadline for Spring. 2 applications have been received.
- VII. New Business**
  - A. Holiday Fund Drive**

Email announcement.  
If the Admins don't want to help as a group, there are individuals who will.
  - B. Bylaws**

We need to work on a meeting about the Bank Account for Scholarships
  - C. Halloween/Final Exam Packages**

New contract. Jeff will sign.
- VII. Set Next Meeting Date** December 2, 2009
- X. Adjourn** Motion made by Karie to adjourn at 10:40 am, seconded by Kevin.
- XI.**

Minutes respectfully submitted by Sally Kelly, Secretary