

Meeting was called to order at 9:35 a.m. by Jeff Cook.

Members present: Jeff Cook, Bobbi Maul, Sally Kelly, Kevin Ruybal, Ruby Sanchez, and Jacque Vigil, Peggy Dunn

Agenda – Council reviewed the agenda and Maul made a motion to accept it. Vigil seconded. Motion passed.

Previous Meeting Minutes – from both the August 1st and September 5th meetings were reviewed and Vigil made a motion to accept them with the changes noted. Sanchez seconded. Motion passed.

I. Treasurer's Report – Vigil went over the information on the treasurer's report. The club account as of September 30, 2007, had a balance of \$1,128.05. The ASC Cares Days fundraiser brought in \$289 in sales. It was noted that if we would have had more help, we could have made more money. It was decided to send a thank you to Cook's nephew, Douglas Cook, for all of his wonderful help during the fundraiser. Vigil had nothing to report on the Scholarship account due to having different figures than Tammy Lopez. She plans on talking with Lopez to get everything resolved. Kelly made a motion to accept the report. Ruybal seconded.

II. Old Business

- a. Paycheck Inserts – Cook agreed to find previous inserts to use a sample for Kelly to follow. The goal is to include them in the October paychecks to insure they are in before the holidays. Once the text has been created, either Cook or Kelly will send them to all the council members for opinions and the final vote.

III. New Business

- a. Introduce & Officially Appoint New CEC Member, Peggy Dunn – Cook officially asked Peggy Dunn to join the council. Dunn agreed and was appointed by the council to fill out the rest of Stacie Dove's term. Vigil moved to approve, Maul seconded. Motion was passed.
- b. Tabled Issues – By-Laws: Cook pointed out that on the minutes from the April 18, 2007, General meeting at 10:30 a.m. in Coronado Lobby, there is a portion that is not clear if it was voted upon properly. Page 2 of the minutes does not clearly state whether the quorum was officially voted to change from 5 to 4. Because it is unclear, the quorum needs to remain at 5 members to follow the bylaw guidelines and at our next general meeting, we will vote once more on it. Everyone also agreed that instead of having a number, we have it say give a

percentage of 2/3. Vigil also clarified that because the number of council members was changed from 9 to 7, that the listing would also need to change accordingly:

- i. 1 – from clerical personnel
 - ii. 1 – from maintenance personnel (was 2)
 - iii. 1 – from technical personnel (was 2)
 - iv. 4 – at large positions
- c. Update on Fundraising – Cook updated Dunn on the past fundraisers and of the problems that arose prohibiting us from selling at the Football games on campus. Cook also informed everyone that due to very demanding schedules, some future fundraisers had been cancelled.
- d. Meeting with Mr. David Skaggs – Executive Director Department of Higher Education – Cook informed everyone that Mr. Skaggs will be on campus on Thursday, October 4th and Dr. Svaldi had arranged a meeting between him and Cook and Vigil at 2:15 p.m. that should last about 15 minutes. Cook then asked that if any of the council members had anything that they would like either Cook or Vigil to bring to Dr. Skaggs attention, to please let them know before their meeting.
- e. Meeting with Dr. Svaldi on October 18, 2007 at 2 p.m. – Cook asked that everyone try and attend this meeting due to its importance. Everyone agreed that an agenda should be made for this meeting with Dr. Svaldi and that Vigil would be the spokesperson for the council. Items that need to be added to the agenda were: fundraising, clarification to supervisors to attend fundraisers and meetings, facilities services time off issues, and approval for classified employees to attend the SLC meeting in November. Vigil also agreed to come up with the text for an ABM to send out to all classified employees asking them if they have any items they would like the council to add to the agenda.

IV. Reports:

- a. Budget Committee – nothing to report due to no meeting
- b. President's Council – nothing to report due to no meeting
- c. Statewide Liaison Council – Cook reported that the next meeting would be taking place on ASC Campus on Friday, November 2, 2007.

Next meeting date was set for December 5, 2007, at 9:30 a.m. to prepare for the General Meeting set for December 19th.

The meeting was adjourned at 10:50 a.m. with a motion from Sanchez and seconded by Dunn.

Respectfully Submitted,
Bobbi Maul, Secretary