

Meeting was called to order at 9:35 a.m. by Mr. Jeff Cook.

Members present: Jeff Cook, Sally Kelly, Kevin Ruybal, Ruby Sanchez and Jacque Vigil

Members absent: Bobbi Maul was absent (excused).

Agenda: was reviewed and Jacque made a motion to approve, seconded by Ruby. Motion was carried and passed unanimously.

Minutes: There were no minutes presented for approval, although, Mr. Cook suggested that the minutes be approved via e-mail. Ms. Kelly moved to approve minutes via e-mail. Motion was seconded by Mr. Kevin Ruybal. Motion carried and passed unanimously.

I. Treasurer's Report – Ms. Vigil submitted July and August Treasure's reports (see attached). She shared that a \$45.00 entry had been entered but should be \$42.00 which will be reflected on next months report. She reported that there may be a possible problem with the mailing list due to having received only four responses for holiday packages, she also shared that there is an outstanding balance for packages purchased. It was reported that the council may possibly be reimbursed either by credit or cash refund for postage from returned post stamped envelopes from the post office. Ms. Vigil shared the ASC Bookstore expense was for thank you gifts for Ms. Stacie Dove, and Mr. Otis Hagar. Ms. Ruby Sanchez moved to approve the Treasurer's report. Seconded by Ms. Sally Kelly. Motion passed and carried unanimously.

II. Old Business

a. Scholarship updates – Jackie shared that the scholarship brochure had been approved by Mr. Jeff Cook and herself on behalf of the Council due to the tight deadline stipulations. Mr. Cook reported that an exempt employee had applied and declined the scholarship and that three students had been awarded the Classified Employee Scholarship. Members shared discussion on getting an insert into the payroll checks for contribution to the CEC scholarship fund. Discussion followed on e-mailing Ms. Sally Kelly to see if she could work on this project.

III. New Business

- a. Mr. Jeff Cook suggested Ms. Peggy Dunn be considered to be part of the Classified Employee Council.
- b. Tabled Issues– Mr. Cook reported that there had been discussion or changes in the general meeting although the changes did not reflect on the current copy of the

Bylaws. He requested that each member read the Bylaws for clarification in the number of members allowed to sit in the Council as well as the number needed to hold a quorum. He shared that there had been discussion in the April 18, 2007 general meeting as related to the decrease in membership from nine to seven and the change from five to four to have a quorum. Mr. Cook shared that the Agenda noted discussion on this issue although it was not reflected in the general meeting minutes. He shared that it is important to assure that this is revised, corrected and amended in the minutes to reflect the Bylaws before they are submitted to the ASC Administration Department. Discussion followed regarding sending the minutes out to all classified employees via portal or hard copies depending on the accessibility that some employees may have.

- c. Update on Fundraising – Mr. Cook shared discussion on why the council will not be fundraising during the ASC football events. The next fundraiser will be set at City Market on October 6, 2007; the event will be announced through Portal.

IV. Reports

a. Budget Committee – No report.

b. President's Council – No report.

c. Statewide Liaison Council – Mr. Kevin Ruybal discussed the upcoming State Liaison meeting schedule and events including attendance fees. He reported on the importance of employee activity, events, participation, etc. He shared that a campus tour would be set up for the state members at 3:00 p.m. – 3:15 p.m. Mr. Ruybal shared that the hopes of the Classified Employee Council had been relayed to the Statewide Liaison Council in regards to seeing Governor Bill Ritter attend this event.

V. Set Next Meeting Date – The next meeting was scheduled for October 3, 2007.

Ms. Jacque Vigil motioned that the meeting be adjourned at 10:35. Seconded by Ms. Sally Kelly. Motion was passed and carried. The meeting was adjourned at 10:35 a.m.

Respectfully Submitted,
Ruby Sanchez, Interim Secretary