



Classified Employee Council
CLASSIFIED EMPLOYEES' COUNCIL MEETING
December 8, 2004

Rodney called the meeting to order at 2:05 p.m.

Members present: Rodney Martinez, Jennifer Yund, Cheryl Ravens, Karen Melgares, Patrick Roybal, Stacie Dove and Andréa Benton-Maestas.

Approval of Agenda: Jenny motioned, with Cheryl's second that the agenda be approved with the change of date and time. The motion passed unanimously.

Approval of November minutes: A change on the Scholarship Committee's no report to "please see above" was made. Karen motioned, with a second from Jenny that the minutes be approved with this change. The motion passed unanimously.

Treasurer's Report: Jenny reported that we have \$7236.07 in the club account which includes the deposits for care packages and nut sales. The care package invoice for spring was paid. There was discussion regarding the son/daughter scholarship. Now that the 3 funds have been placed under the foundation, Jenny will research the ability to set up sub-account to better track the individual funds. The foundation account currently has \$41755.36. Our monthly contributions have declined, so we will make sure our brochures are done in the near future. Pat motioned with Andrea seconding that the report be approved as submitted. The motion passed unanimously.

Old Business:

- T-Shirts – Sizes were reported to Rodney.
- Scholarships – Andrea would like some help with the brochures. She will add the award criteria to the by-laws for January's meeting. After Jenny speaks with Tammy about sub-accounts, she will assist Andrea in writing the letter to the foundation.
- Jeans policy – Dr. Wueste has been asked to submit the jeans policy in writing. The policy will need to address all classifications of employees.
- Holiday Gift Baskets – Nine gift certificates have been distributed, with one more waiting to be delivered. We have received enough donations to give out four more certificates. Andrea will randomly select these four from the remaining nominations and they will be distributed before Christmas.

On-going Business:

- Newsletter – There was a nice write up in ASC News about new employees. Cheryl will touch base with Julie.
- Fundraisers:
 - Care Packages – The packages have been received and we will count them after the meeting. Distribution will take place Friday, December 10th and Monday, December 13th in the Student Union Building. The scholarship recipients will be contacted to see if they can help with this activity.
 - Heidi Ho – Rodney has passed out everyone's share. We will be offering them for sale while we distribute care packages.

New Business:

- Retreat in January – It was recommended to have a working retreat in January. It will allow us to get council business accomplished as a group, as well as allowing us to prepare for the departure of 3 members. Details will be forthcoming.

Committee/Other Reports:

- Statewide Liaison: The next meeting is scheduled for February in Boulder.
- Scholarships committee: No report at this time.

The meeting was adjourned at 2:55 p.m.