



Classified Employee Council
CLASSIFIED EMPLOYEES' COUNCIL MEETING
February 3, 2004

Rodney called the meeting to order at 12:10 p.m.

Members present: Rodney Martinez, Jennifer Yund, Renae Haslett, Cheryl Ravens, Karen Melgares, and Andréa Benton-Maestas.

Approval of Agenda: Renae motioned, with Jenny's second, that the agenda be approved as submitted. Motion passed.

Approval of minutes: There was discussion about approving the minutes via email in order to post to the web on a more timely basis. Until the website is fully functional, minutes will be sent out to all classified employees via email. Renae motioned that the minutes from November's meeting be approved. Cheryl seconded and motion passed.

Treasurer's Report: A report is forthcoming; currently pending assembly of information.

Old Business:

- Presidential candidates: Two candidates will be visiting campus February 5th and 6th. All classified employees are welcome to attend the open forum sessions, scheduled for Thursday, February 5 at 4:00 and Friday, February 6 at 2:00. Both sessions will be held in the ASC Theatre.
- Revision to Bylaws: A second email that will include a link to the bylaws on-line will be sent to all classified employees in order to solicit their recommendations by February 16th. Andréa will collect all recommendations and compile them in order to construct a ballot for the general meeting. We discussed the bylaws regarding membership and absences.
- Valentine Luncheon: Planning was facilitated by a checklist. The menu will include baked spaghetti, salad and bread sticks, and a drink for \$5.00. Dessert donations have been requested from employees. The date is set for February 13th beginning at 11:30. Invitations will be sent to all employees and Board of Trustees members. The Council will meet after 5:00 on Thursday to decorate. Then final set up will begin at 11:00 on Friday.
- Meeting with HR Director: Notes were distributed and we are awaiting response from Tracy. Rodney will touch base and invite her to our March meeting.
- CEC Goals for 2003-2004: Goals for 2003-2004 will be distributed at the general meeting. After the election of new members, goals for 2004-2005 will be on the first regular agenda.

New Business:

- Meeting with Dr. Halgren: The Council has decided to meet with President Halgren in order to convey concerns regarding classified employees. Andréa will set up a meeting for the last week in February.
- Website: With Cheryl's job change, the website will now be maintained by Andréa with Jenny serving as a backup.
- Donation: The Council has some popcorn packages left over from the Festival on the Rio. It will be donated to athletics for their concessions.

Committee/Other Reports:

- CWAC: The main focus has been on the Presidential search.
- Statewide Liaison: The next meeting will be February 6, 2004 in Pueblo. Rodney will attend and submit ASC's quarterly report. The link from CEC's website needs to be updated.
- Scholarships committee: A meeting with the committee will be set up. A notice about application due dates will be sent out with February's pay stubs.
- Presidential Search: Please see above notation.
- Website: There are still issues with access.
- Budget Committee: A meeting has been set for later this month.
- Heidi Ho Sales: A separate table will be set up for the Valentine Luncheon. If you have any money, please turn it in as soon as possible.

The meeting was adjourned at 2:10 p.m.

The next regular is scheduled for Tuesday, March 2, 2004.