



Classified Employee Council  
**CLASSIFIED EMPLOYEES' COUNCIL MEETING**  
**January 5, 2005**

Rodney called the meeting to order at 1:25 p.m.

Members present: Rodney Martinez, Cheryl Ravens, Karen Melgares, Patrick Roybal, Stacie Dove and Andréa Benton-Maestas.

Approval of Agenda: Pat motioned, with Karen's second that the agenda be approved as submitted. The motion passed.

Approval of December minutes: The newsletter item was update to reflect action. Cheryl motioned, with a second from Stacie that the minutes be approved with this amendment. The motion passed unanimously.

Treasurer's Report: Jenny submitted the report via email. There are some deposits that need clarification. The dates must be amended to December 31, 2004 and the section for son/daughter will be removed. Andrea motioned that once these changes are made and clarification has been obtained, the report be approved via email. With Pat's second, the motion carried.

Old Business:

- T-Shirts – The initial cost estimates were too high, so we are looking for a cheaper distributor. There was a recommendation to check with the bookstore.
- Scholarships – The new scholarships have been added to the bylaws, which will be posted to the website soon. Jenny checked with Tammy, and separate accounts will be established to track the different funds. Karen will review the recipient's eligibility, and notify Andrea if there are any problems. The scholarship committee will be consulted only if there are questions. Andrea will then send a letter to Financial Aid to disburse the funds. Andrea provided a sample for the brochure. The brochure will be ready for distribution in January's payroll envelopes.
- Jeans policy – The council will meet with Dr. Wueste on January 12 at 11:00 to discuss this and other issues.
- Holiday Gift Baskets – There were 11 gift certificates claimed, so Rodney submitted the amount for payment. Four were unused. Cheryl motioned that any unused donations be forwarded to the food bank. After Pat provided a second, the motion passed unanimously.

On-going Business:

- Newsletter – Cheryl will talk to Julie.
- Fundraisers:
  - Care Packages – All packages were delivered with the exception of two. Rodney will verify the profit and transfer that amount to the foundation account.
  - Heidi Ho – There are on-going sales.
- Recommendations for Bylaw changes – At the retreat, we will consider increasing size of council and elimination of term limitations.
- Review of Goals – tabled for retreat.

New Business:

- Retreat in January – The retreat will immediately follow the meeting with President Wueste on January 12<sup>th</sup>.

Committee/Other Reports:

- Statewide Liaison: The next meeting is scheduled for February in Boulder.
- CWAC – The group reviewed and approved the tuition waivers for Spring semester. They were also given an update on the budget, which we will cover at the retreat.cec

The meeting was adjourned at 3:00 p.m.