



Classified Employee Council Meeting¹ June 10, 2009 at 9:30 a.m. Facilities Services Break Room

Meeting Minutes

- I. Call To Order** at 9:37 am, by Jeff Cook.
Council members present: Jeff Cook, Karie Young Velleses, Peggy Dunn, Sally Kelly, Kristin Young-Jaramillo, Randy Smith.
- II. Quorum Established**
- III. Approval of Agenda** Motion to approve agenda, by Peggy, seconded by Karie. Motion passed.
- IV. Approval of Previous Meeting Minutes.**
Minutes will need to be presented and passed at the next General Meeting. A motion to accept the previous minutes was made by Karie, seconded by Peggy.
Minutes approved.
- V. Treasurer's Report**
Jacque turned over all books related to the Office of Treasurer to Kristin. The report for May, 2009, shows a balance of \$1,685.69.
We also noted that Kristin will need access to the "S" drive. Randy will take care of this.
- VI. Old Business**
 - a. Craft Fair Committee
 - i. Peggy talked to Bobbi, Eileen, and Jeff. They have agreed to be the committee. Jeff will contact to set up a meeting. They will decide Chairperson.
 - b. Web Site
 - i. Karie has updated. Looks real good. Superior job.
 - ii. By-Laws still comes up unavailable
 - iii. Jeff asked Randy to give Kristin access to the "S" drive for CEC
 - c. Summer Social
 - i. Date of social – July 30, 2009 4:30 – 9:00 pm. We have access to park from 1-9. North Pavilion
 - ii. Council to pay for meat and charcoal. Pot luck by last name for balance of food. Peggy has the list of what we did last year.
 - iii. E-Mail to be sent to all re: food assignments
 - iv. Peggy will do Portal announcement
 - v. Kristin will do a Purchase Request for the food to Valley Meat Market.
 - vi. We will work out more details at the July meeting.

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VII. New Business

- a. Scholarships
 - i. Karie needs to send out an e-mail blast to have the By-Laws changed for the Scholarships. We need to increase to at least \$3,000.00. Karie says she will send Zoomerang survey and allow 2 weeks till closed
- b. Meeting with President Svaldi
 - i. Meet & greet to introduce current council. June 17, 2009, 9:30 am.
 - ii. We will ask for a Jeans day if classified staff shirt is worn. The day of the General Meeting in October.
- c. Council List
 - i. Need to provide him with a new list of member's supervisors.

VIII. Set Next Meeting Date

- a. **Next meeting will be July 8, 2009, 9:30 am. Facilities Break room**

IX. Adjourn at 10:30 am. Motion made by Peggy, seconded by Randy.

Respectfully submitted by Sally A. Kelly, Secretary.