



# Classified Employee Council Meeting

## September 2, 2009 at 9:30 a.m.

### Facilities Services Break Room

#### Meeting Minutes

- I. Call To Order** at 9:37 am, by Jeff Cook.  
Council members present: Jeff Cook, Peggy Dunn, Sally Kelly, Kristin Young-Jaramillo, Randy Smith, Karie Young-Velleseles. Kevin Ruybal excused.
- II. Quorum Established**
- III. Approval of Agenda** Motion to approve agenda by Karie, seconded by Peggy. Motion passed.
- IV. Approval of Previous Meeting Minutes, July 16, 2009.**  
Peggy recommended adding Michael's last name and noting that he is a work study to the Craft Fair Poster design credit.  
A motion to accept the previous minutes with that change was made by Randy, seconded by Kristin. Minutes approved.
- V. Treasurer's Report**  
Kristin reported a club account balance of \$1,503.09 as of August 31, 2009.  
The Foundation accounts have balances of \$52,675.80 and \$2,029.90.  
Tammy Lopez will meet with us to explain details of accounts and the two different accounts.
- VI. Old Business**
  - a. Craft Fair Committee
    - i. 6 Posters have been taken to Pueblo. Jeff's sister will put up in churches and other places.
    - ii. The application is on the web site.
    - iii. Kristin will work on getting a waiver for us to sell potatoes.
    - iv. We will not ask Schwann to sell at the Craft Fair because the rep here wants us to do pre-selling.
    - v. Suggest Radio announcements be done.
  - b. Web Site
    - i. Kari will post the photos from the Employee Picnic.
  - c. Scholarships
    - i. Peggy will ask Morgan Ramsey-Daniel about Non-Degree Seeking recipients of the Grant.
    - ii. Peggy spoke to Morgan on 9/3/09. No problem with non-degree seeking.
    - iii. Motion was made by Sally, seconded by Peggy to retain the Grant.
    - iv. Vote was taken by e-mail and the motion passed.



# Classified Employee Council Meeting

## September 2, 2009 at 9:30 a.m.

### Facilities Services Break Room

Page 2

#### **VI. Old Business, continued**

- d. New Hire packages.
  - i. Kristin will check on getting list of new employees from HR
  - ii. We need to do a brochure to present CEC to new employees.
  - iii. Jeff and Sally to work on together.

#### **VII. New Business**

- a. Autumn At Adams.
  - i. Jeff will verify if our selling potatoes is still a go.
- b. Need to email President Svaldi for approval of Jeans Day for day of General Meeting, 10/15/09. Wear Classified Employee Shirt you can wear your jeans.

#### **VIII. Set Next Meeting Date**

We will be having a meeting with the Scholarship Committee on 9/30/09, if possible. The meeting scheduled to be held in the Sweat Shop.

Also, meeting of the Council to be held on 10/7/09 to make sure we are finalized for the General Meeting.

#### **IX. Adjourn**

Motion made by Kristin, seconded by Karie. Motion passed. Meeting adjourned at 10:37 am.

Minutes respectfully submitted by Sally A. Kelly, Secretary.