

ITPC Minutes

18 January 2007

Attendees: Mark Abendroth, Bruce DeTondo, Glenda Geu, Karla Hardesty, Gary Jones, Kurt Keiser, Mike Nicholson, Matt Schildt, Mark Schoenecker, James Trujillo, Tony Weathers

Discussion:

- The committee reviewed a draft Institutional Technology Plan outline provided by Mike Nicholson (below). The committee accepted the draft outline, but added an IT Vision Statement section.
1. Introduction
 2. Mission Statement
 3. Vision Statement
 4. Institutional Goals
 5. *IT Vision Statement*
 6. Institutional IT Planning Process
 7. IT Goals for 2007-2010
 8. IT Strategies and Tactics
- The committee agreed that the IT goals, strategies and tactics should not be high level in nature but, rather, should be specific and time-phased; this will result in a “living” document that must be statused and updated annually.
 - The committee reviewed updated excel spreadsheets generated by Mike Nicholson which listed possible goals and strategies.
 - The committee agreed to create a campus IT survey to help gather inputs for the IT plan.
 - Glenda Geu distributed a draft recommendation for action to be taken by the Provost in the event of a reported copyright infraction. The ITPC will vote on the recommendation, via email. If approved, the recommendation will be forwarded to the provost for consideration.

Actions:

- Mike Nicholson agreed to develop a draft vision statement for committee review
- Mike Nicholson will email the goals and strategies spreadsheets for committee review and update
- ITPC members will review and update the IT objectives spreadsheet prior to the next meeting

- Mark Schoenecker and Mike Nicholson will develop a draft electronic survey for ITPC review
- Glenda Geu will email each of the ITPC members the recommended copyright language. She member will reply with a yes or no vote on the write-up