

ADAMS STATE COLLEGE AND THE AMERICAN MUSEUM OF NATURAL HISTORY SEMINARS ON SCIENCE

REQUIREMENTS FOR CONTINUING EDUCATION UNITS (CEUs)

In order to obtain continuing education units (CEUs) from Adams State College (ASC) for the Seminars on Science (SoS) courses taken through the American Museum of Natural History (AMNH), you must:

1. Register for a Seminars on Science course at <http://learn.amnh.org/register.html>. (This provides course access but not graduate credit.)
2. **Register for ASC CEUs at <http://exstudies.adams.edu/amnh/> or by calling 1-800-548-6679.**
3. Successfully complete the Seminars on Science course work (majority of assessment levels must be average, satisfactory, or exemplary).
4. Complete the ASC student evaluation form (see page 2).
5. **Within 90 days of course completion**, mail, fax, or email the following items:
 - a. A copy of your Seminars on Science project.
 - b. A copy of your Seminars on Science guide evaluation/verification of course completion.
 - c. Your ASC student evaluation form (see page 2).

**Submit to: ASC Extended Studies
208 Edgemont Blvd.
Alamosa CO 81101**

**Fax: 719.587.7974
Email: ascamnh@adams.edu**

In your pursuit of CEUs, please be aware of the following:

- **Grades are not assigned for CEUs.**
- Tuition is \$270 for 4.5 CEUs (\$60 per CEU).
- Courses have a prefix of "EXS 559" on transcripts.
- The registration deadline for ASC CEUs for the Seminars on Science courses is 5:00 p.m. (MST) on Friday of the sixth week of the Seminars on Science course session.
- Any withdrawal requests for ASC CEUs must be submitted to ASC Extended Studies in writing. Withdrawal requests may be faxed, mailed, or e-mailed. Refunds of 80% (maximum) of ASC tuition will be processed for withdrawals requested within the first seven days following the Seminars on Science course *start* date. Refunds cannot be issued beyond the first seven days after the course start date.
- ASC Records sends official CEU notification at the end of the semester in which the CEUs are posted.
- If you need verification of your CEUs before the end of the semester, you may request a transcript from the ASC Records Office. Transcript request forms are available at <http://www.adams.edu/records/pdf/transreq.pdf>.
- It may take up to 30 days from the time you complete all course requirements to the time your CEUs are posted and a transcript is available.

QUESTIONS?

Please do not hesitate to contact ASC Extended Studies at ascamnh@adams.edu or by calling 1-800-548-6679 with any questions concerning the requirements for continuing education units for the Seminars on Science courses.

**Adams State College Extended Studies
208 Edgemont Blvd.
Alamosa, CO 81102
Phone: (719)587-7780
Toll-Free: 1(800)548-6679
Fax: (719)587-7974
Email: ascamnh@adams.edu
Website: <http://exstudies.adams.edu/amnh/>**

Student Evaluation Form for Adams State College and the American Museum of Natural History Seminars on Science

As a way to let potential students know about student outcomes associated with these courses, we would like to be able to share your response with others. Please complete the following and submit this sheet with your SoS project and evaluation to Adams State College Extended Studies.

Name: _____ SSN: _____

Course Title: _____ Dates of Course Session: _____

Course Instructor: _____

Yes No I agree to let the American Museum of Natural History and Adams State College use my coursework as an example of CEU work produced as a result of the course I have completed.

Please circle the number that corresponds with your level of agreement about each of the evaluation items in the table below.

EVALUATION ITEM	Strongly Agree	Agree	Neither	Disagree	Strongly Disagree
1. This course met my professional needs.	5	4	3	2	1
2. The instructor(s) were knowledgeable in the topic area.	5	4	3	2	1
3. The SoS course was easy to access.	5	4	3	2	1
4. ASC was easy to access.	5	4	3	2	1

Comments:

Thank you for evaluating this program!