

# CRJ 401 Contemporary Issues In Police Organization and Administration

## Syllabus

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### **COURSE CREDIT:**

Three Semester Hours

### **PREREQUISITES:**

SOC 201 The Sociological Imagination, with a grade of C or better

### **COURSE MATERIALS:**

To order textbooks or obtain information about book titles you may go to [www.exstudies.adams.edu](http://www.exstudies.adams.edu) and click on the “ASC Bookstore” icon.

Use **Section Number: 844** to order books from Bookstore site.

### **Required Text:**

Swanson, C. R., Territo, L., and Taylor, R. W. (2005). *Police administration: Structures, processes and behavior*. (6<sup>th</sup> ed.). Upper Saddle River, NJ: Pearson-Prentice Hall.  
ISBN: 0-13-112311-4

### **Optional Textbook:**

Harberfield, M.R. (2006). *Police leadership*. (1<sup>st</sup> ed.). Upper Saddle River, NJ: Pearson-Prentice Hall.  
ISBN: 0-13-114971-7

### **COURSE DESCRIPTION:**

This course is a study of contemporary police management practices that includes an organizational approach to community policing as well as an in-depth study of departmental philosophy, personnel policies, organizational structure, and other practices. Principles of organization and management in terms of line, staff, and auxiliary functions will be covered as well as the organization of police services, administrative services, operational services, and auxiliary services. Prerequisite: SOC 201 The Sociological Imagination, with a grade of C or better.

## **COURSE OBJECTIVES:**

In this course, students will examine contemporary police management and the effects on society:

- surveying issues of integrity, ethics, and police leadership
- identifying the concepts of police organization
- analyzing evolution of American policing
- describing the police organizational design
- examining the planning and decision making process
- comparing and contrasting examples of contemporary programs dealing with ethical issues
- analyzing the implications of community policing

## **COURSE REQUIREMENTS:**

All assignments should be completed after reading the text.

### **Requirement 1 (Approximately 56% of final grade)**

#### **Assignments:**

You will read the assignments as outlined. After each reading assignment, you are required to complete the chapter review questions at the end of each chapter in the *Police Administration* textbook. Please type and double-space answers to the chapter questions. There will be 15 assignments. The response to each of the questions needs to be long enough to give a thoughtful and thorough answer. In addition, several chapters of reading have been assigned from the *Police Leadership* textbook. It is very important that you complete all of the readings as assigned. Incorporate the readings of both textbooks in your responses to the chapter review questions. Please note: Spelling, grammar and appropriate punctuation will be a part of the grade. *Each assignment is worth 25 points for a total of 375 points.*

### **Requirement 2 (30% of final grade)**

#### **Proctored Exams:**

You will be required to take a proctored **midterm** and **final exam**. It is the responsibility of the student to secure a location to take the test. If you live near a high school or local community college—they may be good places to take the tests. Extended Studies will mail the exams directly to the person at the location where the test will be taken. Please refer to Guidelines for Proctored Exams and submit your Exam Request Forms. The test will consist of true/false, multiple choice, and short answer questions. **After Homework Assignment 7 has been completed, you may take the midterm exam. After Homework Assignment 15 has been**

**completed, you may take the final exam.** *Each exam is worth 100 points for a total of 200 points.*

### **Requirement 3 (Approximately 14% of final grade)**

#### **Final Paper / Critical Analysis:**

After all of your homework assignments, midterm, and final exams have been completed, you may begin working on your final paper. You need to get the mission statements from three different police agencies. You will write ONE, four to six page paper comparing and contrasting these mission statements. You will integrate the readings from both books in your papers. In addition to the four to six pages of type written information, you will also include a cover page and reference page. You may use the Internet to obtain these mission statements or you may be able to obtain them directly from the police agency. You are encouraged to obtain mission statements from different regions throughout the United States. An original copy of the mission statements **MUST** be included with the final paper. Your paper should point out what the similarities are as well as major fundamental differences. Some questions that should be addressed are: Is there something in the mission statement that is unnecessary? Is there something that you would add to the mission statement? What is the purpose of a mission statement? Please type your paper double-spaced, APA format, four to six pages typed, include a cover a page and reference page. You will also cite from your resources throughout this project as appropriate. Please note: spelling, grammar and appropriate punctuation will be a part of the final grade. *Plagiarism will not be tolerated. This paper is worth 100 points.*

#### **Extra Credit:**

You have the opportunity for one extra credit assignment. Extra credit is only an option for students who have completed all of the assignments. Extra credit may not be done in lieu of any assignment. **This is an optional assignment and is not mandatory.** Find three newspaper, magazine, or journal articles and explain how a concept learned in this course with regard to police administration relates to the articles. Please type this paper double-spaced, APA format, complete with a reference page and cover page. This paper should be one or two pages in length. All articles **MUST** accompany the extra credit assignment. *The extra credit assignment is worth 60 points.*

### **GRADE DISTRIBUTION AND SCALE:**

In alignment with ASC academic policies, no D may apply to a major or minor field.

#### **Grade Distribution:**

Homework Assignments	375 points
Proctored Midterm Exam	100 points
Proctored Final Exam	100 points
Final Paper	<u>100 points</u>
Total Points	675

**Scale:**

608-675	A
539-607	B
471-538	C
403-470	D
402 and below	F

**COURSE INSTRUCTIONS**

If you have any questions about the assignments or any of the information covered in this syllabus, contact your instructor. This class is designed for your success. Make a commitment to yourself and your education. You are now ready to begin working on your assignments!

**After Homework 7 is completed, take the proctored midterm exam. After Homework 15 is completed, take the proctored final exam.**

**IMPORTANT: Keep a copy of all your assignments in the unlikely event that they get lost in the mail.**

**ADA Statement:**

Students seeking academic accommodation should contact this instructor prior to beginning the course of study.