



Application Status (please check one):

- Initial Application (\$25 fee required)
- Re-admission Application (No fee required)

Office of Extended Studies
 208 Edgemont Blvd.
 Alamosa, CO 81102
 Phone: 800-548-6679
 or (719) 587-7671
 Fax: (719) 587-7974
 exstudies.adams.edu

UNDERGRADUATE DISTANCE DEGREE INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

INSTRUCTIONS FOR COMPLETING THE UNDERGRADUATE DISTANCE DEGREE INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

This application is for use by prospective Adams State College (Adams State) distance degree students who are not planning on living within the United States. Applicants who are U.S. citizens, permanent residents, refugees, or those on political asylum should complete the regular application for admission, which is available from the Office of Extended Studies. Applicants who will be in the United States on an F-1 nonimmigrant visa must apply for on-campus admission with the Academic Advisement & Tutoring Center at Adams State College. Adams State Office of Extended Studies will not issue an I-20 for any undergraduate student holding or seeking an F-1 visa.

When you have completed the application, please detach these instructions and retain them for your information.

Please Complete Both Sides of this Form (Please type or print in ink)

1 - Personal/Demographic Information

Full Legal Name _____ Student Number _____
 Last (family or surname) First Middle U.S. Social Security Number or former Adams State student number or leave blank

Mailing Address _____
 Street or Box No. City State Zip Code

Permanent Address _____
 Number and Street or P.O. Box Town or City State or Province Country

U.S. Phone Number (____) _____ Foreign Phone Number (____) _____ E-mail Address _____
 Area code Area Code

Birthdate ____/____/____ Birthplace _____ Country of Citizenship _____
 month day year

Intended or Current Visa Type _____ INS Admission Number _____
 Example: student (F-1) (from I-94, if available)

Male
 Female

2 - Educational Plans

Expected first semester of enrollment: Fall (August) 20____ Spring (January) 20____ Summer (June) 20____

Below, please indicate the program to which you are applying. Failure to do so will delay the application process.

Associate's Degree Bachelor's Degree

Indicate the major code for your field of study (see the Major Code List on the first page of the Instructions Section of this application):

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3 - English Language

TOEFL (Test of English as a Foreign Language): A minimum score of 213 on the computer-based test or 550 on the paper-based version is required.
 IELTS (International English Language Testing System): A minimum score of 5.5 is required on the IELTS.

When did/will you take the TOEFL or IELTS? Month: _____ Year: _____ Score (if available) _____

If you are currently attending an English language school, please indicate name of school: _____

Last date of attendance: ____/____/____ English language school **IS NOT** a substitute for TOEFL
 month year

Exceptions to the TOEFL or IELTS requirement are listed on the first page of the Instructions. If you qualify for an exception to the TOEFL or IELTS requirement, please check one:

U.S. high school U.S. GED U.S. associate (2-year) degree awarded(AA and AS only): ____/____
 month year

Lifetime resident of a country listed in no. 2 of the "English Language" section 3 found in the instructions

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General Information

We are pleased that you are applying for admission to Adams State College. To ensure timely notification, be sure to fill out the application completely and submit all required documentation, including the non-refundable \$25 (U.S. Currency) application fee.

This application is for those who are or will not be in the U.S. on an F-1 nonimmigrant visa. Applicants who are U.S. citizens or permanent residents must complete the regular Application for Admission, which is available from the Office of Extended Studies.

If you are ineligible for admission or admitted but do not enroll for the stated term, your file will remain active for one year from your original term of application. After that time, a new application, fee and required credentials must be resubmitted for continued admission consideration.

1. Personal/Demographic Information

- 1) Use your complete legal name. Do not use nicknames.
- 2) Provide your U.S. social security number or former Adams State student number, if available. If you have neither, our office will assign a student number to you upon receipt of your application.
- 3) A complete birth date is required. If you are converting your birth date from another calendar to the Julian calendar, make sure you provide consistent information on all U.S. educational documents.

2. Educational Plans

Indicate the major field you intend to study. Place the appropriate four-number major code in the boxes. See the next page for a list of Distance Degree major codes.

3. English Language

- 1) Applicants are required to show official proof of English proficiency in one of four ways: **1)** a score of at least 550 on the paper-based or 213 on the computer-based Test of English as a Foreign Language (TOEFL); **2)** An ACT English Subscore of 21 or better with an ACT Composite score of 21 or better; **3)** an SAT Verbal score of 440 or higher with an SAT Composite score of 900 or better; or **4)** a score of at least 5.5 on the International English Language Testing System exam (IELTS).

Test scores must be sent directly from the testing companies to Adams State (photocopies will not be accepted). Please indicate Adams State's institution code when requesting scores, or when you register for the exam, as follows:

TOEFL – 4001 ACT - 0496 SAT – 4001

Scores older than 2 years are not acceptable.

- 2) Proof of English proficiency is not required for applicants who **a)** hold an associate degree (AA and AS only) from a United States community college; **b)** graduated from a United States high school that they attended at least two years; **c)** have passed a U.S. General Education Development (GED) test, or; **d)** are lifetime residents of Australia, Canada, Ireland, New Zealand or the United Kingdom.

- 3) If you are applying for admission on a visa other than F, please contact International Student Admissions in the Academic Advisement & Tutoring Center at 1.719.587.7657.

4. Secondary Education

- 1) Foreign educational records include transcripts of marks, certificates, and/or diplomas. Both the official original language document and the certified English translation are required
- 2) If possible, please have the school or ministry send official transcripts directly to Adams State. If this is not possible, send certified true copies of the documents.
- 3) When applicable, official U.S. high school transcripts, ACT or SAT results and/or GED results must be sent directly from the school/agency to Adams State.

5. Post-Secondary Education

- 1) Please indicate the complete name(s) of the college/university. Do not abbreviate. If the foreign college is part of a larger university, please indicate the university name also.
- 2) College/University transcripts may be required if secondary school education is not considered equivalent to high school graduation in the United States, or to waive the TOEFL requirement using the United States community college associate degree exemption.
- 3) Students having no foreign college/university experience, and who have completed at least 12 semester hours of transferable credits from an accredited United States college or university, will not be required to provide foreign secondary school records when the United States college/university transcript is received by our office.

Documents Required for a Transfer Credit Evaluation

- 1) United States educational institutions must send official transcripts **directly to Adams State**. U.S. high school/college transcripts and/or test scores should be mailed directly from the institution to the Office of Extended Studies.
- 2) If possible, please have foreign colleges/universities send official transcripts directly to Adams State. If this is not possible, send certified true copies of documents. All foreign transcripts must be submitted to an independent evaluation service for a course-by-course evaluation. Please contact the service provider directly.
A list of recommended service providers is available on the next page.
- 3) Additionally, foreign secondary school credentials are required before foreign college/university transcripts will be evaluated for credit.

6. Certification/Signature

- 1) All applicants on student (F-1) visas must complete the information on their current/last school/college/university attendance and, if applicable, practical training.
- 2) Your signature and the date are required.

Major Codes

Major Name	Major Code
Associate of Arts	0010
Associate of Science	0020
Bachelor of Arts-Business Administration	0300
Bachelor of Science-Business Administration/General Business	0307
Bachelor of Science-Business Administration/Management	0308
Bachelor of Science-Business Administration/MIS	0335
Bachelor of Science-Business Administration/Legal Studies	0339
Bachelor of Arts-Sociology/Criminology	1707
Bachelor of Arts-Sociology/Criminology Corrections	1710
Bachelor of Arts Sociology/Criminology Law Enforcement	1711
Bachelor of Arts-Sociology/Social Welfare	1702
Bachelor of Arts-Interdisciplinary Studies	1615

For major, course, and degree requirement information, please visit our web-site at: exstudies.adams.edu

Additional Information

Checklist of Materials to be Submitted:

- International Distance Degree Student Application for Admission
- \$25 nonrefundable application fee (U.S. currency)
- Secondary school records and diploma
- English language proficiency
- College or university transcripts and diploma (if applicable)
- Official translated copies of education credentials from an independent credential evaluation service provider.

Documents may be submitted following the application and fee; however, all required materials must be received before an admissions decision can be made.

Required Credential Evaluation Service Providers:

Listed below are companies that will evaluate your international credentials. They are independent companies and not affiliated with Adams State College. Please follow the specific instructions of the agency, include full payment as instructed by the agency, and mail completed forms and payment directly to the agency (**not to Adams State College**).

World Education Services, Inc.

PO Box 745, Old Chelsea Station
New York, NY 10113-0745
Website: www.wes.org
Toll Free: 1-800-937-3895
Phone: 1-212-966-6311
Fax: 1-212-739-6100
Email: info@wes.org

AACRAO International Education Services

One Dupont Circle, NW, Suite 520
Washington, D.C. 20036-1135
Website: <http://www.aacrao.org/international/individual.cfm>
Phone: 1-202-296-3359
Fax: 1-202-822-3940
Email: oies@aacrao.org

Educational Credentials Evaluators

P.O. Box 514070
Milwaukee, WI 53203-3470 USA
Website: www.ece.org
Phone: 1-414-289-3400
Fax: 1-414-289-3411
Email: eval@ece.org

Please direct all requests for further information to:

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Adams State College is fully accredited by the North Central Association of Colleges and Schools, the highest form of recognition for American colleges and universities. Adams State also holds accreditation from various agencies for individual and professional programs