

Adams State College
Computing Services

Work Study Job Description

Work Study Job Title: Lab Assistant/Tech

Job Description: Lab Assistants answer questions from the users, maintains the printer supplies, troubleshoot and report computer problems etc. They support both Windows and Macintosh computers. Knowledge of Windows 7, Mac OS X (10.6), Microsoft Office 2010 (PC) and 2011 (Mac), and standard applications used in the labs is a plus. Must be reliable, and responsible. Must have good customer service skills. Must have excellent communication skills.

School/Department: Computing Services

Contact Person: Chris Olance

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