

Adams State College
Graduate Council
Meeting Notes Summary
2:30 pm October 21, 2008

Members Present: Don Johnston, Gene Schilling, Don Basse, Ed Crowther, and Tracey Robinson. Absent – Mark Joyce.

1.MBA Presentation

Following the presentation of the new MBA program by the School of Business faculty, the graduate council members discussed recommendations to the proposal. Changes related to the recommendations will be submitted at the next council meeting. Don Basse discussed recommendations related to the institutional syllabi. He recommended the syllabi reflect current practice related to student learning outcomes recommend by HLC requirements. It was recommend by several members of the council that the student learning outcomes in the syllabi also include how the outcomes were to be measured or assessed. Recommendations also included requirements for prerequisites be included in the proposal and degree plans. Finally, the council recommended the SOB assess how they were utilizing the GRE and GMAT scores when developing the new admission criteria. Presentation and discussion of the MBA proposal lasted for over 1 hour.

2. Assessment Committee

Don J. passed out an organizational chart drafted for the assessment committee process. Don J. asked the council who would be interested in participating on the newly created assessment review committee. It was decided that Don J would remain the graduate council representative on the assessment committee until it is decided by the committee whether or not administration members could represent the group.

3. 2009-2010 Budget requests

Don J discussed the new annual budget request process. Don asked council members to send him any new budget requests by 10/29.

4. Cash Funded Models

A question was asked about an agenda item listed under Pending/Continuing Issues: Cash –Funded Program Models – MBA Model.

Don J. discussed the possibility of working with all department chairs involved with cash-funded programs. As the new MBA program is developed, ASC Administration is interested in working on a model that can be used for new cash-funded programs. As a pending/continuing issue for the council, this topic will be addressed further at upcoming meetings.