

Adams State College
Graduate Council
Meeting Notes Summary
2:30 pm March 24, 2009

Members Present: Don Johnston, Don Basse, Tracey Robinson, Gene Schilling, and Ed Crowther

Absent: Mark Joyce and Liz Thomas

Title V Grant

Don J. notified the council of the details for the Title V Grant. The Graduate School may qualify for \$500,000 per year for five years. Don J. asked council members to identify ways that grant funds could be used. Please send Don J. feedback and ideas by email. These ideas may be added to the written proposal for the grant.

HPPE

The council reviewed informal notifications of HPPE changes.

Catalog Updates

Don J. notified the council that graduate catalog updates are due at the end of the month.

Program Approval Forms

Don J. said the board asked for a minor change on the forms to specify whether a program is state funded or cash funded. Approval by the Cabinet is expected at the next meeting.

Graduate Level Faculty Approvals

The proposal to approve faculty for instructing graduate level courses has been met with strong support. The Council was asked to get input from stakeholders, such as the Faculty Senate. The Council discussed who should be involved in the decision process. Majority opinion was that department chairs should maintain full discretion for approval, and the forms would just be used as an audit trail. Don J. indicated he would pursue drafting a procedure and bring back to the Council.

Cash Funded Meeting

Don J. notified the council of a meeting scheduled for March 30th at 2:30 pm for cash vs. state funded programs. All department chairs are invited to the meeting. The meeting will be videotaped for use as a reference tool in the future.

Special Education Presentation

Mark Joyce was unavailable to present the changes to the Special Education Program. It will be scheduled for a future meeting.

New Graduate Programs

Don J. notified the council of a possible new Graduate level program being proposed by US Satellite Labs, with a focus in graduate level science education . The MBA program is also looking into ways to expand tracks available, including accounting.

Plagiarism issues

Don J. began a discussion related to policies for student plagiarism problems. Don suggested the council discuss an institution wide approach to handling plagiarism problems involving graduate students. Don J. discussed student plagiarism issues brought to the Graduate School last term. He suggested the Council consider forming a sub-committee of the Graduate Council for the purpose of reviewing grade appeals instead of only the Associate Provost for the Graduate School making the grade appeal decisions. The Council agreed a sub-committee would be appropriate for grade appeal decision making. Members suggested representation on the committee would include the Department Chair where the appeal was initiated, and two Council members. Don J. will develop a draft of the sub-committee structure and bring to the next meeting.

Department Updates

The Art Department will be showing graduate thesis work over the next few weeks. Everyone is encouraged to visit the gallery. The Counselor Education Department has created a new tagline to include on all brochures. The HPPE Department is preparing to move into new offices on the 15th. The grand opening is scheduled for May 30th. HPPE is gearing up for a busy summer semester with the coaching cohorts coming.

Meeting was adjourned at 4:00pm