The Graduate School

RH Box 31
208 Edgemont Blvd.
Alamosa, CO 81102

Phone: 719-587-8152 Fax: 719-587-8222 Toll-Free: 866-407-0013
Email:ascgrad@adams.edu

Petition for Approval of Transfer Credit

(Please print or type)

Student Name _____ **I.D. #** _____

Major _____ **Semester/Year** _____

Email_____**Phone**_____

Signature next to each course indicates approval.

Course(s) Proposed for Transfer

Course Title	# of Hours	Approved

ASC Equivalent Course(s)

ASC Required Course	#of Hours	Approved

Reason for taking course(s) at institution other than Adams State College:

_____

_____

_____

_____

A course(s) taken at another institution may not replace a grade for coursework taken at ASC. The Department Chair over subject area has the final decision. Course(s) must be taken for a letter grade and the final grade must be a B or higher for graduate work. It is the student's responsibility to request a final official transcript be sent to the Department upon completion of the course(s). Appropriate deadlines must be met when applicable.

_____ _____ _____ _____

Student Signature Date Advisor/Dept Chair Signature Date

_____ _____

Associate Provost of Graduate Studies Date

Approval subject to the following: This approval is contingent upon transfer(s) not conflicting with college policy regarding minimum hours earned at ASC, transfer credits, degree/program requirements, or residence requirements.

Return this form to the Graduate School after receiving approval signatures.

Revised on 06/27/08 ky