

HLC Steering Committee  
April 12, 2004—4:00 pm

Present: Farish, Crowther, Starnaman, Svaldi, Waechter, McCartney, Tigan, Grantham

- I. Summary of Last Meeting
- II. Summary distributed, approved.
- III. HLC meeting was very informative.
  - A. Attended by Trustee Cavanaugh, Interim President Svaldi, Former President Lee Halgren, Interim Provost Novotny, Interim Dean of Student Affairs Marquez, Mary Valerio, and Guy Farish
  - B. Broad range of meetings were attended.
  - C. Cross-cutting themes are not required
    - i. Suggested that they will “come out” as we write.
  - D. Assessment
    - i. This is going to be very important
    - ii. *Stressed emphatically*
    - iii. Assessment needs to be appropriate and manageable.
    - iv. Tailor to the institution, to the programs
    - v. Assess your assessments
  - E. What happened to the “conversations” with the distance education locations?
    - i. Public comment 6-8 weeks before the visit.
    - ii. Many incidental instances of surveying (online, etc.)
  - F. Many institutions are not as well organized/prepared as we are.
    - i. We should seriously consider presenting at the 2007 conference in Chicago.
      - 1. Crosswalk would be well received
      - 2. Many other possible topics
  - G. Reference Room looked very nice—many people used items as a resource for their own self-studies.
    - i. ASC Distance degree focused visit reports were on display and well received by individuals from other institutions.
- IV. Current Drafts
  - A. Criteria 5 and 3 are looking good in the early and middle stages.
  - B. Feedback on Criterion 4 is out there and should be received from the Steering Committee late this week or early next.
- V. Affirmative Action/Diversity Plan needs to be addressed.
  - A. This needs to be prioritized—committee needs to be formed and action needs to be taken.
  - B. Will need to be addressed by the Board of Trustees.
- VI. Next Meeting
  - A. Will meet on an ad hoc basis during the summer, at least monthly.