

SUMMARY
HLC Self-Study Committee
March 1st, 2005—3-4pm—President’s Conference Room

Present: Drs. David Svaldi, Ed Crowther, Frank Novotny, Guy Farish, Teri McCartney, Carol Guerrero-Murphy, Barbara Medina. Mr. Bill Mansheim, Mr. Mike Nicholson, Mrs. Dianne Machado, Ms. Barbara Friese, and Mr. Paul Tigan.

- I. The summaries of the previous meetings (2/8, 2/15, 2/22) were approved without comment.
- II. Accreditation Theme & Logo Contest
 - a. Dr. Farish handed out the current contest submissions
 - i. Something with the theme of a train seemed to be pulling ahead.
 - ii. Bobble-heads and anything with the word “threat” in it were nixed.
 - iii. Review of submissions will continue after Spring Break.
- III. Mission Statement & Institutional Goals Feedback
 - a. Dr. Farish handed out emailed responses to the Draft Mission and Goals
 - i. Most comments were mostly positive
 1. The most well developed thought pertained to the goal “Respond to our Cultural Heritage.” The respondent felt that the verb *respond* was reactive, and not proactive.
 2. More feedback is expected in the coming weeks. Revisions to follow.
 - ii. Proposed Open Forum
 1. It was suggested and agreed upon by the committee that an open forum meeting (probably over the lunch hour) should be held to gather more opinions from the campus community
 2. Dr. Farish and Dr. Svaldi will facilitate this meeting sometime before Spring Break.
 3. Campus Community will be emailed the document again when the forum date is set.
- IV. HLC Conference, Chicago, IL, April 8th-12th.
 - a. Dr. Svaldi handed out an itinerary, cost estimate, and draft roster for the HLC Conference.
 - i. Conference hotel is booked—ASC will be at the overflow.
 - ii. Some talk about trying to tag-team attendance between those who can and cannot be there on Monday and Tuesday due to classes.
 - iii. The final roster will be set in the next week.
 - iv. Pre-Conference sessions on “Writing the Self-Study” will be attended by key members (extra registration costs).
 - v. Please review Conference agenda before next meeting to see what sessions will be most applicable to your areas/interests.
 - b. Further action regarding the Conference will be taken during the next meeting.
- V. Strengths, Weaknesses, Opportunities, Threats SWOT
 - a. Please review the attached lists and rank top five for each.
 - b. The Committee will return to the SWOT process at the next meeting
- VI. Adjournment

STENGTHS—What do we do well?

- Academic Quality
- Students (diversity of)
- Arts/Theatre/Music
- Faculty/Human Resources
- Traditions
- Innovative Personnel (flexibility, creativity)
- Student Access to Faculty
- Planetarium
- Banner
- New Leadership
- Program Variety
- Cultural Opportunities
- Community Outreach & Partnerships
- Extended Campus
- Low Cost
- Location, Location, Location
- Off-campus Outreach
- Availability of Opportunities
- Physical Plant/Maintenance
- Program Excellence
- Small Class Sizes
- Variety of Offerings for Constituent Groups
- Outdoor Programs
- Accessibility
- IT Backbone
- Collegiality of the Faculty/Staff
- Others?



Your Notes Here:

WEAKNESSES

- Lack of Resources
- Overworked Faculty and Staff
- Inter-campus communication
- Developmental Courses and Studies
- Student Staffing of Financial Aid and Business Office
- Career Placement/ Academic Advising
- Development of Faculty Service Responsibilities
- Leadership Vision
- Facility Utilization
- Silos and Stovepipes (faulty institutional organization)
- Reactive, not proactive (decision-making)
- Corporate Culture of mis- and distrust
- Small Salaries
- Use of work study students to a fault
- Diversity
- Unhealthy Competition for Scarce Resources
- Location
- Local Economy
- Staff Training (opportunities & impetus)
- Lack of Institutional Transformation
- Lack of useful (and used Strategic Planning)
- Banner Customization
- Records Management and Secure Info Storage
- Development of Leadership
- Community Resources for Students/Fac/Staff
- The State of Colorado
- Poverty Mentality



Your Notes Here: