

**ACADEMIC COUNCIL**  
**March 6, 2006**  
**Colorado Room, Nielsen Library**  
**4:00-5:30 pm**

**Present** Dr. Ed Crowther, Professor Margaret Doell, Dr. Carol Guerrero-Murphy, Dr. Kim Kelso, Dr. Michael Martin, Dr. Barbara Medina, Dr. Matt Nehring, Dr. Frank Novotny, Dr. Mary Valerio, Dr. Susan Varhely, Dr. Rafe Weston, Dr. Brent Ybarrondo

**Excused:** Dr. Vicki Brownrigg, Dr. Bill Lipke,

**Absent:** Dr. Megan Chilson, Dr. Jeff Geiser

Dr. Novotny called the meeting to order at 4:07 pm.

**Announcements:** (1) The academic awards banquet will be held on Thursday, March 09, 2006, in the SUB. (2) Work study job descriptions need to be emailed in to Phil Schroeder at [pschroeder@adams.edu](mailto:pschroeder@adams.edu) cc: to [fjnovotn@adams.edu](mailto:fjnovotn@adams.edu) prior to the start of the fall semester. If no changes have been made to the previous descriptions, the former may be submitted. If changes have occurred, write up what you need in a work study student. (3) Summer Chair expectations need to be worked on at some point; they do not exist in writing anywhere. The budget director will supply a worksheet, as they have in the past, to calculate summer pay and generate a summer contract. Other announcements: (4) ETCFL has made an offer and it was accepted by their candidate for a tenure track position in ETCFL. (5) Faculty handbook update: post-tenure review section is still being discussed and two options will be posed to faculty for a vote. The majority of those in attendance would like to see the DC evaluation folder being made available to faculty for review struck.

**I. Action items:**

Approval of AC Minutes of February 20, 2006. No discussion – minutes were approved.

**II. Discussion Issues:**

1. Academic assessment committee report/Doell

The report is still in the draft stages and the committee will meet again on the 7<sup>th</sup> of March. A report will be given at the next Academic Council meeting 3/20/06.

2. Academic strategic plan/academic master plan report/Crowther

A draft academic master plan was distributed to those in attendance. The draft aligns with the facilities master plan and is an iterative document. Please provide feedback to [ercrowth@adams.edu](mailto:ercrowth@adams.edu) cc: to [fjnovotn@adams.edu](mailto:fjnovotn@adams.edu) and [caravens@adams.edu](mailto:caravens@adams.edu) by Friday, 3/10/06. It is important to reach closure on the concept of the document and move forward in order to ask for funding in April.

3. Extended Studies:

The discussion among the academic chairs with regard to direction, processes, and procedures continued and will resume at the next academic council meeting of March 20, 2006.

**III. Information Items:**

1. Next meeting is Academic Council, scheduled for 4:00 pm, March 20, 2006, in the Nielsen Library. The discussion regarding extended studies will continue. We will look at processes and duties which have shifted due to the removal of the academic deans. Calendaring will also be discussed.

2. Area information items? None

Respectfully Submitted,  
Cheryl A. Ravens  
Office of the Assistant Provost