

OPERATIONS
Summary of Meeting
March 27, 2008
2:00-3:30
President's Conference Room

Present: Dr. Michael Mumper, Ms Heather Heersink, Ms Andrea Benton-Maestas, Dr. Teri McCartney, Dr. Frank Novotny, Mr. Mark Schoenecker, and Dr. Sandra Starnaman.
Absent: Ms Dianne Machado, Mr. Ken Marquez, and Mike Nicholson.

Previous Meeting Progress Report:

February 28 meeting summary: Not available.

March 13 meeting summary: Not available

Cabinet Tuition Meeting: Provost Mumper congratulated the group on a successful Capital Fee campaign; the final vote came in at 478 for, and 125 against. He indicated that decisions need to be made with regard to spending the money; an open planning process will need to be developed

Lightening Round:

Extended Campus: Extended Studies is busy this time of year recruiting for REAP and the elementary teacher preparation programs. The Early Childhood Education endorsement program will be offered in Pueblo and Douglas County; La Junta is expressing an interest as well. The VP of Instruction at Arapahoe Community College is interested in collaborating with our Spanish program. Recent revisions to the Extended Campus website have dramatically increased the number of web visitors. They are also working on some marketing endeavors with Fremont, Chaffee and Pueblo Counties, as well as the ED2GO mailing to alumni. A new catalog will be mailed out and the Extended Campus is working on the Ft. Carson military base as well as with a UCCS liaison for the goarmy.ed recruiting pieces. They are also purchasing recruitment software and working with Texas Instruments on the Professional Development credit pieces. One position in Extended Studies has been filled and another is still in the search process, and Dr. Starnaman has submitted a revised job description for the Associate Provost for the Extended Campus search.

Academic Affairs: Dr. Novotny indicated that an ABM regarding the NSSE survey has been sent to all freshman and seniors asking them to participate. He stated that summer enrollment is still low. The data entry decentralization project begins on April 1 with the spring 2009 class schedule. Summer offerings are still within budget, and he invited suggestions for Spanish Program leadership, as his interim department chair duties end in May. Faculty Senate (FS), Curriculum Review Committee (CRC), and Academic Council (AC) are currently working on decision-making statements and will continue on through another year and a half.

Institutional Research: Ms Benton-Maestas reported that she's working with Judy Phillips regarding the Distance Education piece for HLC. *The College in Colorado*, State website also has ASC information included that needs to be updated, our college application is located there as well. She reported that the Banner update will affect the Quick Facts data dump.

Communications: Mr. Schoenecker stated that Amanda Jojola from the Nursing Program will be interviewed by KOA and the Rocky Mountain News regarding the current water situation on campus. A new T-shirt will be adopted, *I still love Salamosa*. One hundred and twenty are being made and the first batch will be given away. A video was captured of the campus informational meeting, and excerpts have been posted to ASCs website. He indicated that Mr. Joel Shultz participates on the County's incidence response team, and is positive that ASC and the public school system will be up and running by Monday. Since the water situation began, ASCs website has received 6700 hits on Sunday and 19,000 on Monday; folks are actually perusing the entire site! He announced Chris Wearer's last day of employment with ASC is March 28. ASC will hire Chris, from his home in Evergreen, CO, to assist the college on a temporary basis with some unfinished projects.

Finance and Administration: Ms Heersink stated that the Budget Committee met to make some policy recommendations. These recommendations will be sent to the Grad Council, Faculty Senate, and Academic Council for review and feedback, and then they will be presented to the Cabinet. An organizational chart will be included so that it is clear which area of the campus is represented by a member on Cabinet. She reported that summer contract worksheets have all been submitted, and asked that the Good Neighbor Scholarship be discussed as a tactical agenda item.

Student Affairs: No report given.

Computing Services: No report given.

Nielsen Library: No report given.

Provost Office: Ms Griego stated that she's still busy training the academic departments in preparation for their data entry duties.

Provost Mumper recently met with the BOCES staff and they expressed their gratitude to the Extended Campus for being cooperative and responsive. He reported that the TED Search is pending and that after re-advertising the Associate Provost for the Graduate School position, the search is underway. Chairing the search for the Associate Provost for Extended Studies is Mark Manzanares. The Radio Station tower will arrive in two weeks, at that time the Radio Station will move to the SUB. At the April 5 Faculty Awards Banquet, Gene Schilling, Kim Kelso, and Eva Brown will be announced as the recipients of the Presidential Teacher

Graduate School: Dr. McCartney reported having difficulties hearing back from one-half of the schools she planned on visiting on her recruiting trip. The Graduate Council is currently working on approving the Gifted and Talented program.

Metrics Review:

Dr. Starnaman distributed an Extended Studies Cash Funded Comparative Enrollment Report as of March 23, 2008.

Dr. Mumper distributed an Office of Admissions Fall 2008 Application Data report as of March 21, 2008.

Tactical Agenda Items:

Good Neighbor Scholarship: After discussion, Ms Heersink AGREED TO meet with Mr. Phil Schroeder and Ms Morgan Ramsey-Daniel to discuss the Good Neighbor Scholarship budget in preparation for the next Cabinet meeting.

The meeting adjourned at 3:30 P.M.

Respectfully Submitted,
Donna L. Griego, Program Assistant
Provost Office