

The Incident Management Team met on Wednesday afternoon, March 19, shortly after we were informed of the bottled water advisory. Since that time the IMT has met twice each day to plan, review, and organize resources. The Team has had thoughtful and lengthy discussions based on the information we've been able to acquire from the City of Alamosa, the Emergency Operations Command Center, and other state agencies. Following is a list of actions the IMT has taken to date.

- **Food service**
 - Shut down all operations that used city water (pop machine lines, etc.)
 - Food that was prepared before the bottled water order was removed
 - New food preparation was done with bottled water
 - An inspector from the state Consumer Protection out of the Department of Health and Environment inspected operations and food service was given the okay to continue operations.
 - Food service continued to use their dishwasher, approved by Consumer Protection, until Stage 1 began. At that point, boiled, bottled water has been used.
 - Paper and plastic utensils have been used since late last week.
 - Food service has been able to maintain operations throughout, with somewhat limited choices in meals.
- **Communications**
 - Water fountains and bathrooms were posted with information about not drinking the water.
 - E2campus messages were used to alert the ASC community not to use the water and for significant updates (cancelling of classes, beginning of flush)
 - The communications office updated the campus community with every new piece of information we got from the city. A website dedicated to water issues was created. Portal announcements were frozen for two days while we tried to get the most accurate information out to students and staff and tried to quell rumors.
 - Links were posted to the CDC, the state Department of Health and Environment, and elsewhere for information about salmonella.
 - Fliers were developed for students living in housing for each step of the process to keep them notified of resources available to them and the do's and don'ts with water.
- **Water Distribution**
 - Water has been available since day one.
 - At first bottled water was purchased for food service. Food service moved to bulk water when the bladder arrived on campus.
 - Students in housing received bottled water and jugs of water in the first couple of days. They were given water bottles and 1 gallon jugs to refill at the bladder once it arrived on campus.
 - By the weekend we were able to get the "bladder" so that the entire ASC community could fill up containers.

- The bladder is manned by a national guard soldier now; at first manned by ASC Public Safety and Housing personnel
- Hours of operation are 7 am to 7 pm.
- **Showers**
 - When stage 1 began, showering became a critical issue for students living in housing.
 - Forty-two cases of Readi Baths were purchased to distribute to boarders first, then any staff who asked.
 - Vans were arranged by Housing to take students to the Comfort Inn twice each day at 10 am and 2 pm for free showers. Housing supplied the gratuity for housekeeping.
 - A list of alternative showering resources was published on the web
- **Miscellaneous**
 - Hand sanitizer (for skin) and Clorox wipes (for desks, phones, etc.) were distributed to offices and bathrooms across campus.
 - Nancy Wahl and risk management were contacted for assistance and consultation.
 - Once ASC was in the EOC loop, Joel Shults, Public Safety Director, met with EOC for each briefing.
 - Members of the IMT and/or President Svaldi and Provost Mumper attended each open City Council meeting and press conferences.
 - The IMT looked at the events calendar and spoke with outside agencies holding events on campus.
 - Marty Jones and the EARTH group were contacted to help with the recycling efforts.
 - The team looked at securing certain resources if needed, for example, porta potties, portable showers, for use in backup plans.
 - An account code was set up to track expenses. We may receive some financial assistance since a state of emergency was declared by the governor and the governor requested money from the federal government.