Classification of Students – Undergraduate Students

I. POLICY:

Students are classified according to the number of semester hours of credit they have earned. First-Year are students who have earned fewer than 30 semester hours; sophomores are those who have earned 30 hours but fewer than 60; juniors are those who have earned 60 hours but fewer than 90; seniors are those who have earned 90 hours or more.

II. PURPOSE:

The purpose of this policy is to identify how students are classified based on the number of semester hours completed.

III. DEFINITIONS:

A. First Year: A student who has earned fewer than 30 semester hours.
B. Junior: A student who has earned at least 60 semester hours but fewer than 90.
C. Records Office: The ASU Office responsible for assessing and maintaining student records.
D. Semester Hours: The number of credit hours attempted by a student in a semester.
B. Senior: A student who has earned more than 90 semester hours.
C. Sophomore: A student who has earned 30 semester hours or more, but fewer than 60.

IV. PROCEDURES:

A. Students will automatically be classified as one of the classes above based on the number of semester hours earned.

V. RESPONSIBILITY:

A. It is the responsibility of the Records Office to calculate semester hours earned, and to determine the student’s class.
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VI. AUTHORITY:

ASC General Catalog, 2006-2007

VII. HISTORY:

Revised May 24, 2012
Revised May 27, 2014
Reviewed March 10, 2015

VIII. ATTACHMENTS: