Credit for Military Experience – Undergraduate Students

I. POLICY:

Students who have served in the military and wish to have their experience considered for university credit need to make an appointment with the Assistant Vice President for Extended Studies-Academics (AVP for ES-Academics) during their first semester of attendance at Adams State University. Appropriate paperwork, including official military transcripts need to be provided. The AVP for ES-Academics will evaluate the military credit and make the decision on how the credit will be awarded.

II. PURPOSE:

The purpose of this policy is to provide a procedure for the evaluation and awarding of credit for military experience.

III. DEFINITIONS:

A. Assistant Vice President for Extended Studies-Academics (AVP for ES-Academics): The individual responsible for overseeing all academic related processes and programs for Extended Studies.

B. University Credit: Credit granted for university courses.

IV. PROCEDURES:

A. Students will provide ASU with transcripts of their military coursework.

B. Students will meet with the AVP for ES-Academics during their first semester of enrollment who will determine how the credits will be awarded.

V. RESPONSIBILITY:

A. Students are responsible for providing appropriate paperwork, including transcripts.

B. Students are responsible for meeting with the AVP for ES-Academics to discuss their military experience.

C. The AVP for ES-Academics is responsible for deciding how military credits will be awarded.

VI. AUTHORITY:
<table>
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<th>CHAPTER:</th>
<th>SUBJECT</th>
<th>POLICY #</th>
<th>Reviewed Date</th>
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<tbody>
<tr>
<td>Academic Policy</td>
<td>Credit for Military Experience</td>
<td>100-07-04</td>
<td>REVIEWED 6-5-2015</td>
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ASC General Catalog 2006-2007

VII. HISTORY:

April 28, 2006
Revised December 12, 2012
Reviewed November 13, 2013

VIII. ATTACHMENTS: