Second / Additional Majors – Undergraduate Students

I. POLICY:
A student may earn a second or additional major by completing all the requirements for the major as determined by the Vice President for Academic Affairs. If a requirement for one major coincides with a requirement for the student’s other major or majors, the student will be required to satisfy the requirement only once.

II. PURPOSE:
This purpose of this policy is to state how a student meets the requirements for a second degree.

III. DEFINITIONS:
A. Vice President for Academic Affairs: The individual responsible for determining requirements for the second degree.
B. Major: Program of studies in which a student intends to concentrate.
C. Second/Additional Major: Program of studies beyond the first, that a student intends to concentrate in.

IV. PROCEDURES:
A. The student will declare a second (or additional major) through the academic advising center.
B. The academic advising center will assign the student a faculty advisor from that program.
C. The student will complete the requirements as determined for the second degree.
D. The advisor will provide a degree plan for submission, along with the appropriate paperwork, to the advisor in the first major for inclusion with the degree check prior to graduation.

V. RESPONSIBILITY:
A. See procedures (Section IV. above)

VI. AUTHORITY:
ASC General Catalog 2006-2007
VII. HISTORY:

April 4, 2006
January 13, 2010
Revised July 12, 2012
Reviewed February 24, 2014

VIII. ATTACHMENTS:
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