Remediation Test Administration Policy

I. POLICY:

Students are advised upon admission to Adams State University of their need to complete placement testing by the start of their first semester of campus. These tests are administered at freshmen orientation prior to the start of fall classes which is specified in the academic calendar and once during each semester at a predetermined time. Students who were not tested during a regularly scheduled time may elect to test at the Grizzly Testing and Learning Center and should schedule an appointment by phoning 719-587-8189.

Since Adams State University has a two-year statutory role and mission, developmental (leveling) courses are available on campus each semester. Another avenue for remediation is through the Colorado Consortium: an ASU student may enroll for any of the required developmental courses through the correspondence program (contact Adams State Universities’ Extended Studies for details).

II. PURPOSE:

The purpose of this policy is to state the requirements for placement testing and scheduling.

III. DEFINITIONS:

A. Academic Advising Center: The office responsible for advising students on their academic program and/or ensuring that faculty advisors have access to the student’s academic record.

B. Colorado Consortium: A coalition of ten Colorado institutions of higher education that offer independent study classes

C. Developmental/Remedial Courses: Courses designated by the numbers 09 that are intended to assist students in improving their skills in the core areas of reading, writing and mathematics to a level that will enable success at the university level. Currently at ASU these courses are: ENG 090 College Preparatory Writing, READ 090 College Preparatory Reading, Math 095 Basic Arithmetic Skills, Math 097 Basic Algebra Skills, and Math 099 Intermediate Algebra.

D. Leveling Course: A remedial or developmental course that enables students enrolled in to improve their level of performance to that needed to enroll in the next level. E.g. Math 097 is a leveling course for Math 099. Math 099 is a leveling class for Math 104 or 150.

E. Remediation Testing: The required tests determining whether a student needs to enroll in leveling courses.
IV. PROCEDURES:

Procedures are stated within the policy (Section I) above.

V. RESPONSIBILITY:

A. The Academic Advising Center is responsible for arranging remediation testing during freshman orientation, at scheduled times throughout the year, and by appointment.

B. Students are responsible for taking remediation/placement tests and enrolling in the appropriate classes.

VI. AUTHORITY:

ASC General Catalog 2006-2007

VII. HISTORY:

May 16, 2006
October 2, 2006
Revised May 24, 2012
Reviewed May 27, 2014

VIII. ATTACHMENTS: