I. Course Title                  Communications Arts II

II. Course Prefix/Number        ENG 102

III. Credit Hours               3 hours

IV. Prerequisites               ENG 101 or equivalent

V. Catalog Description

Designed to develop critical reading, thinking, speaking and writing. A variety of source-based, documented oral presentations and essays is required. Continued emphasis on the writing process.

VI. Curricular Relationships

Communication Arts II satisfies 3 hours of the Category II requirement in General Studies: “Fluency in Oral and Written Communication.” The course is designed to refine writing, reading, thinking and speaking skills that will carry over into any discipline the student may choose to follow. English 102 is intended to improve the student’s skills in preparing assignments based on written and other public sources. However, because the success of documented writing and informed speaking depends largely on the student’s ability to weigh evidence and arguments, the course will contain a large component in critical reading, thinking, and evaluation.

VII. Student Learning Outcomes

Students will be able to demonstrate the following:
1. ability to write, speak, read, and think from an informed and critical perspective.
2. facility in research methods.
3. skills in written and oral argumentation.
4. collaborative approaches to argumentation, research, and writing.

VIII. Content Outline

1. Documented research
   a. Library orientation
   b. Informed writing (source-based writing)
2. Oral presentations
   a. Speaking in a group
b. Speaking as an individual  
c. Listening to arguments  

3. Critical writing  
   a. The logical structure of arguments  
   b. Persuasive techniques  
   c. Style and argument  

4. Critical reading (analysis of expository and argumentative essays)  

IX. Course Procedures/Policies  

The student will produce a series of argumentative papers and oral presentations of varying length and difficulty. The student will also write a paper that will require more extensive documentation. All papers, however, will require the use of sources, and these sources must be correctly documented.  

Grading: Grades will be assigned as follows:  

- 90-100% A  
- 80-89% B  
- 70-79% C  
- 60-69% D  
- 59 and below F  

Course grades will be determined on a point system. According to the kind of skills it is designed to teach, each assignment has been given a point value (see below). Late papers will be penalized one full letter grade for each class day they are late. In addition, attendance will be taken each class period. A roster will be distributed at the beginning of each class, and you must sign the roster to get credit for that day’s class: it is the student’s responsibility. At least 80% attendance is necessary to receive a passing grade. I excuse absences for the following instances: hospitalization or serious illness (a note from the doctor), death in the family (a note from the funeral home), marriage (a wedding invitation), athletic or music contests (a note from the coach or music professor), and jury duty/traffic ticket (a note/ticket from the court). I do not excuse absences for any other reason (i.e. work or oversleeping). Promptness is mandatory too because I will lower your grade for consistent tardiness. Using MLA format, all out of class essays must be typed, double-spaced, stapled, and have a critique sheet attached. Use Times Roman 14 point or New York 14 point. I strongly recommend that you make a copy of each essay before turning it in. The standard system of grading applies: 90-100=A, 80-89=B etc. and all work must be turned in to receive credit for this class. Your papers must be color coded with matching photocopies of any borrowed material: attach this material to the end of your paper. Keep all returned papers until the end of the semester. I will not accept handwritten work unless done in class, and please write in pen. It is the student’s responsibility to note the required assignments even when s/he is not in class. Quizzes will be given to assure that the text is being read (announced and unannounced). Any form of tobacco is prohibited in my class as are cell phones and pagers. Plagiarism will result in a failing grade for the course, and academic integrity will be respected.
in this class. If I catch you looking at another student’s quiz or test (the same goes for talking to another student during a quiz or test), you get an “F” for the assignment. Reasonable accommodations will be made for students with documented disabilities. I also encourage you to visit the ASC web site to evaluate this class towards the end of the semester.

Point totals:
- Critical paper: 100 points
- Oral presentation: 100
- Birthday assignment: 100
- Research paper (parts): 100
- Research paper: 200
- Quizzes: 100
- Total: 700

**Tentative schedule**: Have the reading/assignment done **before** you come to class.

1st week: Introduction to class/survey/read Chapters 1 & 2 for the quiz next week/also read John Updike’s “A & P” and Kate Chopin’s “Story of an Hour” on WebCT for the quiz

2nd week: Quiz #1 (announced) from book and library readings/Critical paper handout and survey results for 1st assignment/go to library (always come to class first and we will go to the library afterwards)

3rd week: Read Chapter 4 (before class) start of oral presentations which will continue each week/peer critiques of 1st assignment (typed)/have Works Cited typed and in correct format ready for me to critique

4th week: **Critical paper due Jan. 30**/ begin “Birthday Assignment”/film/go to library (once again come to class first)

5th week: Read Chapters 5 & 6 (before class)/discuss sample student papers

6th week: Read Chapters 7 & 8 (before class)

7th week: Read Chapter 9/Works Cited lecture and group work/peer critiques of Birthday Assignment (bring a typed essay)

8th week: **Birthday Assignment due Feb. 27**/discuss final paper and parts

9th week: **Thesis statement due March 6 (typed)**/read Chapter 10 (before class)

10th week: spring break

11th week: **Work Cited sources (30 sources) due March 20 (typed)**/read Chapter 11 (before class)/go to library

12th week: **Notation entries (30 total notes) due March 27 (typed)** based on Chapter 9 and use six summary notes, six quotation notes, six précis notes, six paraphrase notes, and six personal notes/ also bring sources for these notes/read chapters 12 & 13 (before class)/go to library

13th week: **Notation entries (30) due April 3 (typed)** / read chapters 12 & 13 (before class)/go to library

14th week: **Rough drafts due April 10**/go to library

15th week: **Rough drafts due April 17**/go to library

16th week: **Rough drafts due April 24**/go to library

17th week: **Final exam May 1 at 6 p.m. and final paper due**