In the left panel, right-click on the "Local Folders".
Click on "New Folder" from the menu. This will create a new email folder "on your computer".
Give the new folder a descriptive name to make it easy to find your messages.
Click on "OK".
Welcome to Mozilla Thunderbird!

Mozilla Thunderbird is a powerful, open-source mail and news client.

Features

- Adaptive Junk Mail Controls
- RSS Reader
- Global Inbox Support
- Saved Search Folders
- Message Grouping
- Privacy Protection

More Information

For frequently asked questions, tips, and more information, please click the Help button.

After you drop the message onto the new folder, the message is moved from the original folder onto your computer. You can click on the new folder to view the message.