VACANCY ANNOUNCEMENT

POSITION (position number ADM009)

Adams State University invites applications for a part-time Simulation Laboratory Assistant position in nursing. This position is a renewable 9 month contract coinciding with the academic calendar.

STARTING DATE
October 15, 2014

POSITION DESCRIPTION
We seek an energetic and enthusiastic nurse who loves being in the teaching environment and shares our dedication to excellence. Major responsibilities include:

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1. Assist Simulation Laboratory Coordinator to prepare for simulations.
2. Attend all scheduled simulation activities.
3. Promote and monitor for a safe laboratory environment.
4. Assist with set up and cleanup of simulation activities.
5. Create needed moulage for simulations (blood, urine, etc).
6. Assist in creating, maintaining, and evaluating simulation policies and procedures.
7. Assist in evaluating students in their simulation experiences.
8. Assist with management of laboratory inventory.
9. Assist with Public Relation activities – lab tours, community simulation projects, recruiting/organizing volunteers, etc.
10. Assist in training faculty with equipment and technology as well as simulation methodology.

QUALIFICATIONS

- Associate Degree in Nursing, Bachelors preferred.
- One year of full-time nursing experience.
- Ability to work effectively as a team member
- Detail-oriented and demonstrates excellent organization skills

Preference will be given to those who:

- Strong desire to learn new technology
- Have excellent communication and interpersonal skills;
- Demonstrate the ability to work effectively as a team member;
- Show potential for continued scholarly growth.

Department of Nursing
208 Edgemont Blvd. • Suite 2250 • Alamosa, CO 81101 • Fax: (719) 587-7522 • Phone: (719) 587-8171
**FURTHER INFORMATION**
Located in Alamosa, Adams State University is a state-supported, primarily undergraduate institution in the San Luis Valley, a rural and agricultural area of south-central Colorado, approximately 3.5 hours from both Denver and Albuquerque and 2.5 hours from Santa Fe, NM. The college is designated as a Hispanic Serving Institution and as a regional education provider. Additional information about the university and the department may be found at [http://www.adams.edu/](http://www.adams.edu/) and [http://www.adams.edu/academics/nursing](http://www.adams.edu/academics/nursing). Information about the community and surrounding area can be found at [http://www.alamosa.org/](http://www.alamosa.org/)

**APPLICATIONS**
Applicants should send a detailed letter of application addressing their professional interests and goals. In their application letter, applicants should also indicate how being at Adams State University, a small college in a rural environment, will align with their goals. A complete application will also include a curriculum vitae, copies of transcripts (unofficial copies are acceptable), a list of five professional references, and three current letters of recommendation (at least two letters must address teaching experience).

Send materials to:
Dr. Shawn Elliott
Adams State University
Nursing Department
208 Edgemont Blvd., Suite 2250
Alamosa, CO 81101
Phone: (719) 587-8134
E-mail: selliott@adams.edu

Review of completed application will begin immediately and preference will be given to applications received by November 3rd but will continue until the position has been filled. Receipt of applications will be acknowledged by a letter.

**An Affirmative Action/Equal Opportunity Employer**
Adams State University is particularly interested in applications from women and minorities.

*In compliance with the Immigration Control Act of 1986, candidates for positions must provide proof of eligibility to work before an offer of employment can be made final.*

Adams State University is an Equal Opportunity/Affirmative Action employer. Applications are sought from all qualified persons regardless of race, color, sex, disability, and, as covered by law, veteran status. In addition, University policies prohibit discrimination on the basis of religion, national origin, ancestry, age, sexual orientation including transgender status and gender expression, marital status, and parental status.
Adams State University and the Nursing Department is dedicated to providing a safe and secure environment for our faculty, staff, students, visitors, and clinical patients. To assist in achieving that goal, prior to employment, we conduct background checks on persons offered positions as described in the background check policy.