Graduate-Level Course Approval for Undergraduate Students

Student Name: ____________________________________________  Student ID#: _______________________

ASU E-mail Address: ______________________________________  Phone: ___________________________

Section A: Completed by undergraduate student requesting to enroll in graduate courses.

Cumulative Earned Hours: _____________  Cum. GPA: _____________  Expected Bachelor’s Graduation Date: _____________

Semester of course enrollment:
- Fall  Year: _____________
- Spring
- Summer

Graduate-level course(s) requested:

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<tr>
<th>CRN</th>
<th>Course Prefix/No.</th>
<th>Course Title</th>
<th>Credit Hours</th>
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Section B: Completed by student’s undergraduate advisor and department chair of graduate courses.

Department Chair and Advisor Certification: I approve this student’s request to enroll in the above graduate course(s) and certify that the student has completed 90 undergraduate semester hours. The above credits will be applied to the student’s degree(s) as follows:

- Undergraduate Credit: The above credit will be calculated toward the student’s undergraduate program of study.
- Undergraduate/Graduate Credit: The above credits, up to six total, may be counted for both the student’s undergraduate and graduate program(s) of study, subject to Graduate School approval.
- Graduate Credit: The above credit will not be applicable toward the student’s undergraduate program of study. The student is pursuing a combined 5-year baccalaureate/master’s degree and has been officially accepted through the ASU Graduate School. The credits will be used to fulfill graduate degree requirements at Adams State University. COF funds will NOT apply to these credits.

Undergraduate Advisor Signature  Advisor Printed Name  Date

Graduate Department Chair Signature  Chair Printed Name  Date

Section C: Completed by student following advisor/department chair certification.

Student Certification:
- I hereby request to register for the above 500-level course(s).
- I understand the credits are applicable to my degree(s) as indicated above.
- I understand that once the published census date for the semester has passed, I may not change the status or department chair’s approval of the course(s) and their degree applicability.
- I understand that while I am an undergraduate student, graduate credits applied to a graduate program are not College Opportunity Fund (COF) eligible and may impact my financial aid eligibility.
- I certify that the information I have supplied on this form is complete and accurate.

Student Signature: ____________________________________________  Date: _______________________

ASUFA/grad-level-evaluation/8.26-2014/kjh