Graduate Council
Minutes
02.25.08

Present: Don Basse, Deborah Blake, Ed Crowther, Tracey Robinson, Gene Schilling, and Teri McCartney
Guest: Margaret Doell

Information/Discussion Items
- Minutes from 11.26.08
  - Approved with no changes
- Updates
  - Teacher Education will bring the Gifted and Talented program/endorsement to Grad Council next week for review
  - TED has almost completed the handbook, which will go to the Graduate School, then to the AG’s office for review
  - TED has almost completed their recruitment brochure
  - Dr. Blake asked about the overhead costs that are included in “break-even points” when budgeting for new cohorts
    - The cost has always been there; it is now included in the formula
    - The overhead costs have to be included to determine at which point ASC actually makes money
    - There may be reasons to begin a cohort even if there are fewer students than the break even point suggests; this would be determined by department chair, associate provost for graduate studies, and budget office
  - Dr. Blake also asked what is being done about dorms for this summer
    - Dr. McCartney will follow up, but the last plan was to hire an outside cleaning crew to clean before camps begin in May; this will allow facilities crews to do maintenance in May

Assessment/Program Review
- Program review of Department of Art’s graduate program
  - Concerns with document
    - Add page numbers
    - Use consistent language in objectives and goals
    - Take out current numbers; limit narrative to the five-year period being reviewed
  - Concerns with program
    - Courses are taught either as independent studies or as stacked courses
    - Model for compensation of art faculty does not take into account the value of the art department to the campus and as a recruiting tool for undergraduate program
    - The weaknesses section of the review does not look at any internal processes; rather looks only at monetary issues
Grad Council asked that the department take a further look at what they can do to make their program better, for example:
- Capping enrollment in emphasis areas
- Perception of independent studies vs. individualized instruction
- Stacking courses

Process
- Dr. McCartney will meet with Margaret Doell to discuss Grad Council’s concerns
- The department will re-submit the program review with the changes
- If Dr. McCartney is satisfied with the new review, she will write the report and proceed with meetings
- If she is not, she will ask Grad Council to review again

Planning
- None

Other
- Grad Council will meet on Monday, March 3, 2008 in ES 222 at 4:00 pm