**HLC Steering Committee Meeting**

**Date/Time/Location:** Wednesday, June 17, 2015, 11:00 a.m. @ Richardson Hall, Board Room

**Attendees:** Dr. Frank Novotny (Chair), Traci Bishop, Kevin Daniel, Margaret Doell, Karla Hardesty, Ken Marquez (*arrived late*), Dr. Matt Nehring, Walter Roybal, Cheryl Ruybal, Jen Stoughton, Dr. Beez Schell, Carol Smith

**Absent:** Dr. Leslie Cramblet Alvarez, Andrea Benton-Maestas, Dr. Michael Mumper, President David Svaldi

**Guests:** None

**Note Taker:** Traci Bishop

**Agenda Items:**

Notes from last meeting

Committee Updates/Reports

**Discussion:**

**Notes from last meeting:**
Reviewed, approved.

**Committee Changes:**
Dr. Mumper is to be removed from the committee due to his recent resignation as Senior Vice President; Karla has agreed to step in and be the lead for Criterion 2. In addition, President Svaldi retires this month, so he will be removed from the committee as well; incoming President Beverlee McClure will be added, effective next meeting.

**Committees Updates/Reports:**
Criterion 1 – Plan to identify strategic initiatives or objectives and a timeline with respect to same at July Cabinet meeting. Criterion 2 – Karla taking the lead. Criterion 3 – Subgroups working; drafts of 3a/3b close to completion; working on 3c/3d; will work on 3e, but still discussing. As ALO, Margaret will follow-up with HLC Liaison Mary Vanis re: if/how report on faculty credentialing piece. Criterion 4 – Now member of AAC&U (Association of American Colleges and Universities) + general member of general education task force; have narrative and thoughts on all sub-criteria; looking at gaps, data for same (e.g. success of grads). Criterion 5 – Finishing up on member presentations; Carol will summarize work for first review, identify gaps, duplication; Kevin provided table to Cabinet re: overall planning piece. Accreditation Engagement Committee – Once decide Fall plans (re: Session 2, etc.), will facilitate logistics. *With regard to Session 2: Series of Self-Study Updates Sessions for Campus, chairs/co-chairs of each of the 5 Criterion Committees need to decide what they’d like to do and choose tentative dates (late September or October/November) in hopes to make a decision at the August 5th meeting; will give Federal Compliance opportunity to host as session as well.* Federal Compliance – No report given.

**Additional Items:**
Next meeting (currently set for August 5th) will be expanded to two hours to allow time for the committee to bring President McClure up to speed.

**Adjournment:** 11:33 a.m.

**Next Meeting:** Wednesday, August 5, 2015, 9:00 a.m. @ RH Board Room