The members of the Adams State University President’s Executive Council convened in a regular meeting on January 6, 2014 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:08 a.m.

Attendance:

- Carol Guerrero-Murphy – Excused
- Heather Heersink – Present
- Lori Laske – Present
- Tammy Lopez – Present
- Bill Mansheim – Excused
- Ken Marquez – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Present
- Tracy Rogers – Present
- David Svaldi – Present
- Julie Waechter – Excused
- James Trujillo – Present

Guest(s): None

Approval of Summary

The December 16, 2013 meeting summary was approved by consent.

Agenda Items

Richardson Hall Renovation Project Update

Council briefly discussed the upcoming Richardson Hall Renovation project and the ongoing move of departments from the building to other locations on campus. No action was taken.

Forged Transcripts

Ken Marquez, Vice President for Student Affairs, updated Council on an issue that has developed involving forged transcripts. Apparently, several institutions, including Adams State University, were victims of transcripts being forged to prove English proficient to various students. More information will be given as it develops.

Concurrent Enrollment

Michael Mumper, Senior Vice President for Enrollment Management and Program Development, informed Council of a meeting he and members of the Admissions Department will be attending with the Alamosa School District regarding concurrent courses. They will be
discussing methods to encourage Alamosa High School students to take concurrent courses at Adams State University.

**Housing Update**

Ken Marquez, Vice President for Student Affairs, reported that as of meeting time, 117 students have been academically suspended, 100 students have notified the Housing Office that they will not be needing student housing, and that a problem is occurring with student immunization holds--students have either not submitted their proof of immunization or have not signed an immunization waiver. He noted that the decrease in student housing needs does not necessarily mean that these students are not returning for the springs semester, but rather that they may be finding housing off-campus.

**Personnel Contract Recommendations**

Tracy Rogers, Human Resources Director, presented Personnel Contract Recommendations from the Office of Equal Opportunity, the Department of Enrollment Management, and the Upward Bound Program. After extensive review of the requests, including funding sources, Council unanimously agreed to approve the requests as presented.

**Adjournment**

The meeting adjourned at 10:03 a.m.