The members of the Adams State College Cabinet convened in a regular meeting on Monday, January 7, 2008 on the campus of Adams State College, President’s Conference Room.

**Attendance:**

- Bruce Landis – Present
- Bill Mansheim – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- *David Svaldi – Present
- James Trujillo – Present

(*Facilitator)

**Guest(s):** None

**Approval of Summaries**

The December 17, 2007 summary was approved.

**Miscellaneous Items**

Bill Mansheim, Vice President for Finance and Administration, provided hard-copy reports for the ASC Financial and Compliance Audit and the ASC’s Intercollegiate Athletic Department Audit for Cabinet’s perusal.

**Agenda Items**

**Update on CEO Meeting**

President Svaldi gave a brief CEO meeting update. The Presidents and the Department of Higher Education Director, David Skaggs have agreed to postpone the use of the NCHEMS study analysis as a means of distributing general funds for higher education until the next budget year (09). There are number of issues which need resolution including the role of tuition, how to account for cash funds as well as non-resident enrollments. Moreover, there is a need for statement and agreement on statewide policy goals which should drive an allocation model. For budget year 08/09, we will most likely receive a proportional 8.4%
increase in our General Fund allocation from last year. We will confirm next year's budget numbers at the CEO meeting scheduled for January 23 for approval at the February CCHE meeting.

**Student Athlete Update**

Larry Mortensen, Interim Athletic Director, presented an update regarding fall student athlete retention. Overall retention among student athletes has increased.

**KSPK Letter of Support Request**

Larry Mortensen, Interim Athletic Director, informed Cabinet of a request from Walsenburg-based radio station KSPK for a letter of support to install a transmitter tower on the peak of San Antonio Mountain in an effort to expand their air coverage to northern New Mexico. Cabinet agreed to the drafting of a general letter of support pending approval from the institution’s legal council.

**Fundraising Update**

Bruce Landis, Vice President of Institutional Advancement, present a comparative report on gift giving to the institution over several years. A steady increase in both the number of donors and amounts pledged/received was noted. Additionally, pledges from the annual phone-a-thon have increased from the previous years fund drives. Dr. Landis also addressed an issue regarding individual/departmental fundraising practices without the Foundation’s knowledge. He stressed the need for better communication of current policies regarding fundraising.

**Administrative Searches Update**

Dr. Michael Mumper, Provost, updated Cabinet of current administrative searches.

**Next meeting of Cabinet**

The facilitator for the January 21, 2008 Cabinet meeting will be Michael Mumper.

**Adjournment**

The meeting adjourned at 10:28 a.m.